

LAKEWOOD BOARD OF EDUCATION  
LAKEWOOD, NEW JERSEY 08701

REQUEST FOR BIDS

**Bid Advertisement**

The LAKEWOOD Board of Education hereby advertises for competitive bid pricing in accordance with N.J.S.A. 18A:18A-21(a) (b).

**Bid No. 01-2324**

**DISTRICT WIDE HVAC FILTERS**

All necessary bid specifications and bid forms may be secured upon written request to:

**Kevin Campbell**

Assistant School Business Administrator/Board Secretary  
LAKEWOOD Board of Education  
200 Ramsey Ave.  
LAKEWOOD, New Jersey 08701  
Email: [dpiasentini@lakewoodpiners.org](mailto:dpiasentini@lakewoodpiners.org)

Bids must be submitted in a sealed envelope and delivered to the Office of the Assistant School Business Administrator/Board Secretary of LAKEWOOD Board of Education *on or before* the date and time indicated below. The envelope is to bear the following information:

Title: **DISTRICT WIDE HVAC FILTERS**  
Bid Number: **01-2324**  
Name and Address of the Bidder  
Bid Opening Date: **Wednesday, March 22, 2023**  
Bid Opening Time: **10:00 a.m.**

The bid envelope must be addressed to

LAKEWOOD BOARD OF EDUCATION  
Attn: Purchasing Manager  
200 Ramsey Ave.  
LAKEWOOD, New Jersey 08701

Location of Bid Opening

LAKEWOOD BOARD OF EDUCATION  
200 Ramsey Ave.  
LAKEWOOD, New Jersey 08701

The bid opening process will begin on the advertised date and time at the LAKEWOOD Board of Education, 200 Ramsey Ave., LAKEWOOD, New Jersey 08701. Bids may also be submitted to the Assistant School Business Administrator/Board Secretary or their designee at the bid opening meeting, prior to the advertised date and time. On the advertised date and time, the Assistant School Business Administrator/Board Secretary shall publicly receive and open all bids.

**No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:18A-21(b)).

At this time the Board of Education does not accept electronic (e-mail) submissions of bids.

“Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.”

Each bid shall be accompanied by a bid bond, cashier’s check, or certified check made payable to the LAKEWOOD Board of Education, for ten percent (10%) of the amount of the total bid, however, not to exceed \$20,000.

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be submitted with the bid. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms may be cause for disqualification and rejection of the bid.

The Board of Education reserves the right to reject any non-responsive bids or all bids, pursuant to N.J.S.A. 18A:18A-22, and to waive minor informalities or non-material exceptions, that may be in the best interest of the Board.

**Kevin Campbell**  
**Assistant School Business Administrator/Board Secretary**