

Lakewood School District's
"2020-2021"
COVID-19
Restart and Recovery Plan for September



Laura A. Winters

Superintendent of Schools

Moshe Bender, Board President

Ada Gonzalez

Shlomie Stern

Meir Grunhut

Chanina Nakdimen

Heriberto Rodriguez, Vice President

Isaac Zlatkin

Bentzion Treisser

Thea Jackson-Byers

General Counsel Michael I. Inzelbuch, Esquire

This is a "LIVE" document, in which changes are made frequently.

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Demographics of the Lakewood School District**In-District Programs (PK-12)****As of May 14, 2020**

Hispanic	African American	White	Other
86%	7%	5%	2%

Source: Realtime**In-District Programs Preschool Program****(General Education & Special Education)****As of May 14, 2020**

Hispanic	African American	White	Other
69%	3%	26%	2%

Source: Realtime**English Language Learners (ELLs)****As of May 14, 2020**

Preschool	K-12	Total Students
226 Students	1,745 Students	1,971 Students

Source: Realtime

In-District Special Education Students (K-12)**As of May 14, 2020**

ICRS	Self-Contained	Total Students
950 Students	183 Students	1,133 Students

Source: Realtime**In-District Preschool Special Education Students****As of May 14, 2020**

ICRS	Self-Contained	Total Students
98 Students	192 Students	290 Students

Source: Realtime

Committees

Transportation

Laura A. Winters
Kevin Campbell
Abe Krawiec
Ingrid Reitano
Amy Beardon
Sonia Segui
Mary Walsh
Diane Piasentini
Heni Mozes (Preschool)
Deb Long (High School)
Ben Lieberman (High School)
Joe Schroepfer (Elementary School)
Marcy Marshall (PK, K & 1)
Rich Goldstein (Middle School)
Jim Trischitta
Rob DeSimone
Adeola Ademosu (Klarr)
Jay Ellinson (Jays)
Yitzy Nagar (Seamon-Tov)

Social-Emotional Learning/Wraparound Supports for Students & Climate & Culture

Laura A. Winters
Tracy Paolantonio
Devorie Stareshesky
Oscar Orellana
Peter Rosario, Y
Maryann Bradley Arkush
Dr. Michael Selbst
Deidre Krok (LECC)
Deb Long (HS)
Ben Lieberman (HS)
Rich Goldstein (MS)
Deb Meabe (Elementary)
Joe Schroepfer (Elementary)
Marcy Marshall (PK-Grade 1)
Heni Mozes (LECC)

Critical Areas of Operation – Facilities – Gym- Recess - Meals

Laura A. Winters

Kevin Campbell

Charlie DePeri

Jeff Frantz

Oscar Orellano

Cory Goldfarb

Tracy Paolantonio

Deb Long (HS)

Ben Lieberman (HS)

Rich Goldstein (MS)

Joe Schroepfer (Elementary)

Heni Mozes (LECC)

Marcy Marshall (PK-Grade 1)

Jim Trischitta

Rob DeSimone

Adina Weisz

Curriculum Team

Malka Stein
Tova Feifer
Kevin Walters
Devorie Stareshesky
Tracy Paolantonio
Sara Garfunkel
Adina Weisz
Ben Lieberman

Community Group

Alejandra Morales
Mary Guarin
Gisela Malgeri
Mayor Ray Coles
Chief Greg Meyers
Rob DeSimone
Charlie DePeri
Jeff Frantz
Dr. Dovid Friedman
Mark Berkowitz
Rabbi Balsam
Rabbi Schenkolewski
Rabbi Kotler
Rabbi Weisberg
Dr. Theresa Berger
Moshe Bender
Michael I. Inzelbuch, Esquire

Committee: Parents & the LEA Health & Safety Committee

Parents
LEA Health & Safety Meeting

Committee: The Road Back to September

Laura A. Winters
Avi Schnall
Moshe Bender
Dave Shafter
Abe Krawiec
Charlie DePeri
Jim Trischitta
Kevin Campbell
Robert Finger
Jeff Frantz
Diane Piasentini

Parent Survey

Parent Surveys was sent via Piner Connection and BOE text the week of July 6, 2020.

Staff Survey

Staff Survey was sent to All Staff via email and BOE Text on July 14, 2020 at 7:14 a.m.

LEA & LAA

All members of the LEA, LAA, and Non-Affiliates received, a “Rough” **DRAFT** (#1) of the **Road Back** Document for the Lakewood School District, asking for comments and suggestions (July 11, 2011, at 12:38 a.m.).

Each School in the District Must Have a Pandemic Response Team that Includes:

- Principal
- Assistant Principal
- Teacher from every Grade Level
- Guidance Counselor
- Subject Area Supervisor
- Nurse
- School Safety Person
- Member of the Health & Safety Team
- Custodian
- Parents

Travel Advisory

The Governor of New Jersey announced a joint travel advisory, which states, effective Thursday, June 25, 2020, all visitors or residents returning from high transmission States must self-quarantine for fourteen (14) days when they arrive in New Jersey, or sooner if a coronavirus test comes back negative.

Those affected are travelers from states where COVID-19 test rates are higher than 10 positive cases per 100,000 residents or a state with a higher than 10% positivity rate over a seven-day rolling average.

The thirty-six states that fit the criteria right now are:

- ◆ Alabama (*added 6/24/20*)
- ◆ Alaska (*added 7/21/20*)
- ◆ Arkansas (*added 6/24/20*)
- ◆ Arizona (*added 6/24/20*)
- ◆ California (*added 6/30/20*)
- ◆ Delaware (*re-added 7/21/20*)
- ◆ District of Columbia (*added 7/28/20*)
- ◆ Florida (*added 6/24/20*)
- ◆ Georgia (*added 6/30/20*)
- ◆ Iowa (*added 6/30/20*)
- ◆ Idaho (*added 6/30/20*)
- ◆ Illinois (*added 7/28/20*)
- ◆ Indiana (*added 7/21/20*)
- ◆ Kansas (*added 7/7/20*)
- ◆ Kentucky (*added 7/28/20*)
- ◆ Louisiana (*added 6/30/20*)
- ◆ Maryland (*added 7/21/20*)
- ◆ Minnesota (*re-added 7/28/20*)
- ◆ Mississippi (*added 6/30/20*)
- ◆ Missouri (*added 7/21/20*)
- ◆ Montana (*added 7/21/20*)
- ◆ Nebraska (*added 7/21/20*)
- ◆ Nevada (*added 6/30/20*)
- ◆ New Mexico (*added 7/14/20*)
- ◆ North Carolina (*added 6/24/20*)
- ◆ North Dakota (*added 7/21/20*)
- ◆ Ohio (*added 7/14/20*)
- ◆ Oklahoma (*added 7/7/20*)
- ◆ Puerto Rico (*added 7/28/20*)
- ◆ South Carolina (*added 6/24/20*)
- ◆ Tennessee (*added 6/30/20*)
- ◆ Texas (*added 6/24/20*)
- ◆ Utah (*added 6/24/20*)
- ◆ Virginia (*added 7/21/20*)
- ◆ Washington (*added 7/21/20*)
- ◆ Wisconsin (*added 7/14/20*)

- ◆ District of Columbia

- ♦ Puerto Rico

Any staff member who chooses to travel to any of the above States must be quarantined for fourteen (14) days upon their return to New Jersey and before they can begin working

NASAL SWAB TESTING (PCR) COVID-19

The Lakewood School District has partnered with Chemed and Ocean Health Initiatives (OHI) to conduct:

- ♦ Nasal Swab Testing (PCR) every **two 2 weeks** on students and staff beginning Monday, July 20, 2020 and will test throughout the 2020-2021 school year via their Mobile Units at each school in the District!!
- ♦ Students or staff members who test positive and may be asymptomatic will be quarantined and receive instruction or work remotely from home until they test negative.
- ♦ The District will provide dates at each school, for students to receive Nasal Swab (PCR) Testing COVID-19, **two weeks prior to the start** of School in September.

COVID-19 Nasal Swab Testing is **strongly encouraged** to stop the spread of the virus in the Lakewood School District Community!

Children and adults may be asymptomatic, and spread the virus unknowingly to teachers, parents and grandparents! The Nasal Swab test has changed, as it is smaller and less invasive.

Please do your part and get tested!

FLU VACCINE

- ♦ Students and their families will be strongly encouraged to receive the Seasonal Flu vaccine.

Antibody Testing

- ♦ Students and their families have the option of receiving an Antibody test for COVID-19.

Summer Schedule

Ocean Health Initiatives

Monday – July 20, 2020

- Lakewood High School
(9:00 a.m. - 12:00 p.m.)

Tuesday – July 21, 2020

- Clifton Avenue – Outdoor
Summer Program
(9:00 a.m. - 12:00 p.m.)

Wednesday – July 22, 2020

- LECC – ESY Program
(9:00 a.m. - 12:00 p.m.)

Chemed

Tuesday – July 21, 2020

- Lakewood Middle School
(9:00 a.m. - 12:00 p.m.)

Wednesday – July 22, 2020

- Oak Street School – ESY
(9:00 a.m. - 12:00 p.m.)

Monday – July 27, 2020

- Spruce Street– Outdoor Summer Program
(9:00 a.m. - 12:00 p.m.)

Test for Past Infection (Antibody Test)

Antibody tests check your blood by looking for antibodies, which may tell you if you had a past infection with the virus that causes COVID-19. Antibodies are proteins that help fight off infections and can provide protection against getting that disease again (immunity). Antibodies are disease specific.

Except in instances in which viral testing is delayed, antibody tests should not be used to diagnose a current COVID-19 infection. An antibody test may not show if you have a current COVID-19 infection because it can take 1–3 weeks after infection for your body to make antibodies. To see if you are currently infected, you need a viral test. Viral tests identify the virus in samples from your respiratory system, such as a swab from the inside of your nose.

If you test positive or negative for COVID-19 on a viral or an antibody test, you still should take preventive measures to protect yourself and others.

We do not know yet if people who recover from COVID-19 can get infected again. Scientists are working to understand this.

What do your results mean?

If you test positive

- A positive test result shows you may have antibodies from an infection with the virus that causes COVID-19. However, there is a chance a positive result means that you have antibodies from an infection with a virus from the same family of viruses (called coronaviruses), such as the one that causes the common cold.
- Having antibodies to the virus that causes COVID-19 may provide protection from getting infected with the virus again. If it does, we do not know how much protection the antibodies may provide or how long this protection may last.
- Talk with your healthcare provider about your test result and the type of test you took to understand what your result means. Your provider may suggest you take a second type of antibody test to see if the first test was accurate.
- You should continue to protect yourself and others since you could get infected with the virus again.
 - If you work in a job where you wear personal protective equipment (PPE), continue wearing PPE.
- You may test positive for antibodies even if you have never had symptoms of COVID-19. This can happen if you had an infection without symptoms, which is called an asymptomatic infection.

If you test negative

- ◆ You may not have ever had COVID-19. Talk with your healthcare provider about your test result and the type of test you took to understand what your result means.
- ◆ You could still have a current infection.
 - The test may be negative because it typically takes 1–3 weeks after infection for your body to make antibodies. It is possible you could still get sick if you have been exposed to the virus recently. This means you could still spread the virus.
 - Some people may take even longer to develop antibodies, and some people who are infected may not ever develop antibodies.

If you get symptoms after the antibody test, you might need another test called a [viral test](#).

Regardless of whether you test positive or negative, the results do not confirm whether or not you are able to spread the virus that causes COVID-19.

Until we know more, continue to take steps to [protect yourself and others](#).

Source: www.cdc.com

The Lakewood School District will bring all students Preschool through grades 12, back-to-school in September for In-Person Instruction.

A survey was distributed to all parents in the Lakewood School District on July 8, 2020 regarding the “Restart and Recovery” of School in September.

The Results: 513 Survey Responses on July 10, 2020 at 5:00 p.m.

Question 1:

Number of School Age Children in the Home:

One -	190
Two-	179
Three-	81
Four-	31
Five-	12
Six-	4
Seven or More-	11

Question 2

Children in the Home attend the following Schools:

Spruce Street School	87
Piner Elementary School	92
LECC	41
Ella G. Clarke School (EGC)	46
Clifton Avenue Grade School (CAGS)	91
Oak Street School	113
Lakewood Middle School	189
Lakewood High School	159

Question 3

Names of the Children in your Home (First, Last) and their ID Numbers:

Question 4

What is the plan that you would like to choose for your Preschool Child:

I will be keeping my child home for the entire 2020-2021 School Year

28 Responses

I would like to have my child participate in Remote Learning ONLY if this is an option.

34 Responses.

I plan to send my child to school for In-Person Instruction. My child will follow all social distancing procedures and protocols, which includes wearing a mask when social distancing cannot be maintained.

156 Responses

Question 5

What is the plan that you would like to choose for your Elementary School Child:

I will be keeping my child home for the entire 2020-2021 School Year.

38 Responses

Parents would have to unenroll their child and home school him/her.

I would like to have my child participate in Remote Learning ONLY if this is an option.

65 Responses

I plan to send my child to school for In-Person Instruction. My child will follow all social distancing procedures and protocols, which includes wearing a mask when social distancing cannot be maintained.

231 responses

Questions 6

What is the plan that you would like to choose for your Middle School Child?

I will be keeping my child home for the entire 2020-2021 School Year.

31 Responses

Parents would have to unenroll their child and home school him/her.

I would like to have my child participate in Remote Learning ONLY if this is an option.

41 Responses

I plan to send my child to school for In-Person Instruction. My child will follow all social distancing procedures and protocols, which includes wearing a mask when social distancing cannot be maintained.

142 Responses

I would like the District to do a "Hybrid" schedule so that my Middle School child goes to school 2 days and works remotely from home 3 days

43 Responses

Questions 7

What is the plan that you would like to choose for your High School Child?

I will be keeping my child home for the entire 2020-2021 School Year

28 Responses

Parents would have to unenroll their child and home school him/her.

I would like to have my child participate in Remote Learning ONLY if this is an option.

25 Responses

I plan to send my child to school for In-Person Instruction. My child will follow all social distancing procedures and protocols, which includes wearing a mask when social distancing cannot be maintained.

151 Responses

I would like the District to do a "Hybrid" schedule so that my High School child goes to school 2 days and works remotely from home 3 days.

38 Responses

Question 8

How many computer devices do you have in the home for your children to work on their schoolwork?

One **338**

Two **119**

Three **2**

Four **6**

Question 9

Do you have internet access in your home for your children to work remotely from home?

Yes **477**
No **29**

Question 10

Will anyone be home with your kids during the School Day in order for remote instruction to take place?

Yes **363**
No **131**

Comments (Majority):

Wear masks

Social Distance

Protection

Transportation

Open Schools

Parents need to work

Disinfect and Clean

September 2020-2021 Schedule

The Lakewood School District expects to begin School in September on a 5-day schedule, following COVID-19 Protocols and Procedures that are contained herein.

<u>Tier</u>	<u>School</u>	<u>Arrival Time for Teachers Contractually</u>	<u>Start Time For Students</u>	<u>End Time for Students</u>
1	Lakewood High School	6:55 a.m.	7:00 a.m.	1:30 p.m.
1	Lakewood Middle School	6:55 a.m.	7:00 a.m.	1:30 p.m.
2	Ella G. Clarke School	7:40 a.m.	7:45 a.m.	2:15 p.m.
2	Oak Street School	7:40 a.m.	7:45 a.m.	2:15 p.m.
2	Clifton Avenue Grade School	7:40 a.m.	7:45 a.m.	2:15 p.m.
3	Spruce Street School	8:25 a.m.	8:30 a.m.	3:00 p.m.
3	Piner Elementary School	8:25 a.m.	8:30 a.m.	3:00 p.m.
3	LECC	8:25 a.m.	8:30 a.m.	3:00 p.m.

- ♦ Students who are immunocompromised may provide the District with medical documentation and be put on a Remote Learning Program, due to their medical needs.

Information Regarding Homeschooling

- ♦ Any parent interested in homeschooling their child can find information at:
- ♦ <https://www.parents.com/kids/education/home-schooling/homeschooling-101-what-is-homeschooling/>

STAFF SURVEY

On July 14, 2020, at 7:14 a.m. a Staff Survey was distributed to all staff members via email and text.

As of July 17, 2020 (10:30 a.m.), the District received 764 responses from staff members, the results were as such:

1. Due to COVID-10 if you fall into one of the high-risk categories, you may take an unpaid leave of absence. Do you plan to take an unpaid leave of absence when school opens in September?

98% of the Staff Responded – **NO**

2. Due to COVID-19, do you anticipate having day care issues during the 2020-2021 School year that will affect your attendance?

80% of the Staff Responded – **NO**

15% of the Staff Responded – **Maybe**

5% of the Staff Responded – **Yes**

3. Do you have internet access in your home?

98% of the Staff Responded – **Yes**

4. Do you make phone calls from your computer using an APP such as Google Voice?

74% of the Staff Responded – **NO**

26% of the Staff Responded - **Yes**

5. All staff members were given the opportunity to request a District computer, did you request one?

37% of the Staff Responded – **Yes, I have a District Computer**

45% of the Staff Responded – **No, I did not want one.**

18% of the Staff Responded - **Other**

Since it is critical to minimize the risk of spreading COVID-19, the

Lakewood School District will:

- ◆ Require parents/guardians to pick-up and drop-off their children OUTSIDE the building.
- ◆ Field trips and off-site activities are prohibited.
- ◆ Limit access to School buildings.
- ◆ Individuals who are permitted into a building must go through a Security checkpoint and have their temperature taken.
- ◆ Individuals with a temperature of 100.3 or higher will be **denied** access.
- ◆ Individuals who are permitted into a building must have a face covering.
- ◆ Individuals who are permitted into a building should avoid touching his/her eyes, nose and mouth with unwashed hands.
- ◆ Individuals who are permitted into the building should wash his/her hands after coughing, sneezing, or blowing his/her nose.
- ◆ Individuals who are permitted into a building should wash his/her hands at least **once an hour**.
- ◆ Individuals, who are SICK, should stay home!

Staff Members will be provided with the following on September 1, 2020, when they report to work for the 2020-2021 school year:

One (1) Face Shield



Washable Face Covering



(Staff Members are responsible for the laundering of their face coverings.)

Gloves are available upon request.



Students will be provided with the following when they receive their COVID-19 NASAL SWAB test in August, two weeks prior to the start of School:

One (1) Face Shield



Washable Face Covering (Face Gator)



(Parents/guardians are responsible for the laundering of face coverings.)

The Face Shield will remain in School Each Day.

Students will wear the “washable face covering in school, on the bus home and back on the bus in the morning every day.

Face Covering will need to be washed often.

Plexiglas will be installed on each student’s desk, pending approval.



***This is an example.**

Schools and Districts must allow for social distancing within the classroom to the maximum extent practicable. This can be achieved by ensuring students can be seated at least 6 feet apart. If schools are not able to maintain this physical distance, additional modification should be considered. These include using physical barriers and turning desks to face the same direction or having students sit on only one side of the table, spaced apart.

Source: NJDOE, The Road Back

The Lakewood School District purchased:

- Plexiglas for all student desks/tables.
- Plexiglas for tables at LECC, Piner and Spruce.
- Face coverings for all students
- Face coverings for all staff
- Face shields for all students
- Face shields for all staff
- Disinfectant spray bottles in every class.
- Hand sanitizer stations in every hallway, in every building.
- COVID-19 signage in every hallway.
- 6 feet signs in every hallway.
- Temperature scanning Kiosks for staff.
- Temperature thermometers for students (on bus).
- All staff members complete a COVID-19 questionnaire.
- Students complete a questionnaire.

COVID-19 Transportation

- ♦ A COVID-19 bid was advertised and due to be open on July 22, 2020.
- ♦ The bus driver will wear a face covering.
- ♦ Students are required to wear a face covering as they are part of the dress code Policy which was Board approved on July 15, 2020, unless, the child has a medical reason, or disability, and documentation supporting such. (See Student code-of-conduct).
- ♦ The first few seats of the bus may be reserved in order to follow Social Distancing protocols between students and the bus driver.
- ♦ A bus aide will be assigned to all buses.
- ♦ Students will be assigned social distance seating, when possible.
- ♦ Windows will be kept open, unless there is inclement weather.
- ♦ The bus aide will have a ROSTER of students each day. The Bus aide will record the student's temperature utilizing an infrared thermometer **PRIOR** to the student getting on the bus.

Should the student have a temperature of 100.3 or HIGHER, he/she will NOT be permitted on the SCHOOL BUS, as to avoid the possible transmission of infection to other students.

- ♦ All transportation buses/vans/vehicles will be cleaned and disinfected between each run.
- ♦ If a Child was sent home from the bus stop with a Temperature, the bus driver will **immediately** notify the Bus Company, who will notify the **PRINCIPAL** and **DISTRICT TRANSPORTATION** DEPARTMENT via **EMAIL** to ensure that the student got home safely.
- ♦ The Bus Rosters with student names and temperatures will be scanned to the District Transportation Dept. at the end of each day.

STAFF MEMBER MUST:**PRIOR to beginning the school day, ALL staff members must:**

- Have their temperature read by a temperature scanning Kiosk, which will let the staff member know his/her temperature, and whether or not he/she can stay in the building.
- The Temperature scanning Kiosk will be located in the Main Lobby of every building, in an open area.
- 6 feet markers will be clearly visible on the floor indicating where staff members should stand while waiting for their turn to utilize the Temperature scanner.
- Complete a COVID-19 Questionnaire via the **District's Google Link**.
- Should you have a temperature of 100.3, complete the Google link, and immediately exit the building.
- Once you get in your car, notify building Administration.
- A Designated person will review the questionnaires each day to ensure that all staff members working that day completed a questionnaire. **Any staff member who did not complete a questionnaire or take their temperature will be reported to Administration immediately.**

The Staff member will be called down to the Office by Administration to complete a questionnaire, and take their temperature, which will be followed by an Administrative write-up (endangering the health and safety of staff).



COVID-19 Questionnaire –STAFF MEMBERS

Date: _____ Time: _____

Staff Member's Name: _____ **Temperature:** _____

1. Is anyone in your immediate household currently sick? _____

2. Has anyone in your household had symptoms consistent with COVID-19 in the past TWO (2) weeks?
 - a. Cough –
 - b. Shortness of breath or difficulty breathing –
 - c. Fever –
 - d. Chills –
 - e. Muscle pain-
 - f. Sore throat-
 - g. Loss of taste and/or smell –
 - h. Nausea –
 - i. Vomiting-
 - j. Diarrhea-
 - k. Children have similar symptoms to adult and generally have mild illness.

IF YES, EXIT THE PREMISES IMMEDIATELY.

3. Has anyone in your household been asked to isolate or quarantine him/herself as a precautionary measure in the past two weeks?

IF YES, EXIT THE PREMISES IMMEDIATELY.

4. Has anyone in your household traveled to any of the following **36** States in the past 14 days?

- ◆ Alabama
- ◆ Alaska
- ◆ Arkansas
- ◆ Arizona
- ◆ California
- ◆ Delaware
- ◆ District of Columbia
- ◆ Florida
- ◆ Georgia
- ◆ Iowa
- ◆ Idaho
- ◆ Illinois
- ◆ Indiana
- ◆ Kansas
- ◆ Kentucky
- ◆ Louisiana
- ◆ Maryland
- ◆ Minnesota
- ◆ Mississippi
- ◆ Missouri
- ◆ Montana
- ◆ Nebraska
- ◆ Nevada
- ◆ New Mexico
- ◆ North Carolina
- ◆ North Dakota
- ◆ Ohio
- ◆ Oklahoma
- ◆ Puerto Rico
- ◆ South Carolina
- ◆ Tennessee
- ◆ Texas
- ◆ Utah
- ◆ Virginia
- ◆ Washington
- ◆ Wisconsin

IF YES, EXIT THE PREMISES IMMEDIATELY.

Name

Date

MANDATORY COVID-19 Announcement over the PA (2 Times a day, every day)

Good Morning/Good Afternoon,

Remember to take the following steps to help avoid the spread of all viruses:

- Wash your hands often with soap and water for at least 20 seconds.
- Cover your cough or sneeze with a tissue, throw the tissue away, and then wash your hands.
- Wear your face covering at school.
- Avoid touching your eyes, nose, and mouth.
- Clean and disinfect frequently touched objects or surfaces such as remote controls and doorknobs.
- Avoid close contact with people who are sick.
- Stay home if you are sick.
- Call your doctor if you develop fever, cough, or difficulty breathing.

MORNING ARRIVAL

- Classrooms teachers will wait in their classrooms for students to arrive each morning.
- Classroom paraprofessionals will wait in their classrooms for students to arrive each morning.
- 1:1 Paraprofessionals can wait outside for their students while practicing Social Distancing. They must wear a mask and face shield.
- Students will walk straight to their classrooms (the buses will have a modified number of students on each bus), where they will eat breakfast.
- Hallway monitors will be utilized to monitor students. Hallway monitors will wear a face covering and face shield (gloves are optional).
- Parents/Guardians will NOT be allowed into the building.

(Students, Teacher and Paraprofessionals, must stay together as a COHORT)

Students and/or staff will **NOT** be permitted to move around the building, as to maintain cohorts.



LAKWOOD SCHOOL DISTRICT
DAILY STUDENT ROSTER (Google Document)

TEACHER: _____ **DATE:** _____

Student	Present/ Absent	Coughing in Class Today	Breathing Difficulty Today	Fever/ Chills	Complained of having a Sore Throat	Nausea/ Vomiting / Diarrhea	Other Signs of Illness	Were Parents Contacted During the School Day in Regard to COVID-19 Questionnaire ?

NO – Symptoms not Present Yes- Symptoms Present, and child should stay home.

AFTERNOON DISMISSAL

- Classroom teachers will wait in their classrooms during dismissal.
- Classroom paraprofessionals will wait in their classrooms during dismissal
- 1:1 Paraprofessionals will wait in the classroom during dismissal.
- **As buses are called, students will walk to their buses, one class at a time, so that students do not mix with other cohorts of students.**
- **Those students who have a paraprofessional will be walked to their bus with their paraprofessional.**

(Students, Teacher and Paraprofessionals, must stay together as a COHORT)

Students and/or staff will **NOT** be permitted to move around the building, as to maintain cohorts.

BREAKFAST AND LUNCH (ELEMENTARY)

- ◆ All students will eat breakfast and lunch in their classrooms.
- ◆ No class will eat “family” style.
- ◆ Students and staff will sit at least six (6) feet or more from one another when possible, or have Plexiglas table dividers.
- ◆ Staff members will wear protective face coverings and face shields.
- ◆ **Building Principals will create Building Plans for their building to submit to the Superintendent of Schools by July 31, 2020.**

Substitute teachers will be utilized.

Substitutes will wear protective face coverings and face shields at all times.

RECESS (ELEMENTARY)

All students **must** have recess; all classes will be scheduled a time for recess with their “own” class.

There will not be **any** mixing of classes during this or **any** other time.

The playground equipment will be **cleaned** and **disinfected** after each class utilizes the playground **equipment**.

◆ **Building Principals will create Building Plans for their building to submit to the Superintendent of Schools.**

◆ The Lakewood School District Facilities Managers will work with Aramark Staff to ensure all cleaning is done daily, according to a checklist that is created in coordination with the District.

Lakewood Middle School

- ◆ Grab and Go Breakfast.
- ◆ Grab a breakfast, and go to first period.
- ◆ Lunch will be served in the Classrooms, as well as the cafeteria utilizing Plexiglas table dividers, and social distancing.
- ◆ Most students will stay in the same classroom, in Cohorts, all 6 periods of the school day.
- ◆ Those students, who must change a class, will do so on a staggered bell schedule.
- ◆ Teachers will travel to different Classrooms.
- ◆ The Custodial Staff will be given a list of classrooms and times of scheduled changes – for rooms that must be cleaned – at any point in the day there is a scheduled change of students.
- ◆ The Lakewood School District Facilities Managers will work with Aramark Staff to ensure all cleaning is done daily, according to a checklist that is created in coordination with the District.

Lakewood High School

- ◆ Grab and Go Breakfast.
- ◆ Grab a breakfast, and go to first period.
- ◆ Lunch will be served in the cafeteria utilizing Plexiglas table dividers and social distancing.
- ◆ Students will stay in Cohorts, to the best extent possible.
- ◆ When moving to another class, students will do so on a staggered bell schedule.
- ◆ Teachers will travel to different Classrooms, as opposed to students, to the best extent possible.
- ◆ The Custodial Staff will be given a list of classrooms and times of scheduled changes – for rooms that must be cleaned – at any point in the day there is a scheduled change of students.
- ◆ The Lakewood School District Facilities Managers will work with Aramark Staff to ensure all cleaning is done daily, according to a checklist that is created in coordination with the District.

COVID-19 - DESIGNATED POINTS OF CONTACT

Each Lakewood School District building has a designated point of contact, which is the **School Nurse**.

Should the School Nurse be absent, an **Assistant Principal** will be the Designated Point of Contact.

Staff members, students, parents/guardians **MUST** report symptoms and possible exposures to the Designated Point of Contact (School Nurse/Assistant Principal) **immediately**, in order to effectively control the spread of COVID-19.

The COVID-19 Designated Point of Contact for each building will be posted on the District's website, in English and Spanish.

The School Nurse and/or the Assistant Principal in each building will be the person in charge of **Contact Tracing**.

Contact tracing is an effective disease control strategy that involves investigating cases and their contacts and then interrupting disease transmission—typically by asking cases to isolate and contacts to quarantine at home voluntarily.

Contact tracing is a key strategy to prevent the further spread of COVID-19.

All School Nurses and Assistant Principals have completing the COVID-19, Contact Tracing Course given by John Hopkins University.

COVID-19 Designated Points of Contact

1. **LECC – Corrinne Schacht - cschacht@lakewoodpiners.org**

2. **LMS – Myra Pomponio- mpomponio@lakewoodpiners.org**

3. **Spruce – Eileen Maley-emaley@lakewoodpiners.org**

4. **OAK – Hyacinth Williams-Browne- hbrowne@lakewoodpiners.org**

5. **LHS – Barbara Puglisi – Bpuglisi@lakewoodpiners.org**

6. **Piner – Christine Gayda – Cgayda@Lakewoodpiners.org**

7. **EGC –Vacancy**

8. **CAGS – Arlene Neppel – Aneppel@lakewoodpiners.org**

Plans for when a Student or Staff Member Becomes Sick

- ◆ Students or Staff members with symptoms of COVID-19 at work will be sent home immediately.
- ◆ Each school must establish a designated **isolation area** for sick students and staff.
- ◆ Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting them. To reduce the risk of exposure, wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.
- ◆ Students may **not** be left alone at any time. Staff must take the proper precautions (Face Shields, face covering, gloves, etc.), and be socially distanced (6 or more feet apart).
- ◆ Sick staff members and students may not return until they have met the CDC's criteria to discontinue home isolation.

Sick students and staff members with COVID-19 Symptoms may not be readmitted to school unless they have a negative **COVID-19** test result.

If a student or staff member tests **COVID-19 positive**, the School Nurse and/or AP will begin a Contact Tracing Investigation.

- ◆ **Each School must have a Contact Tracing Spreadsheet.**

The 14-day self-Quarantine Log must be completed until a Negative COVID-19 test is obtained from a testing center.



Self-Quarantine/Self-Isolation Log (14 Days)

Staff Members and/or students who **must** Self-Quarantine/Isolate

Must complete the below 14-Day Log.

Two times a day (morning and night), write down your temperature and any COVID-19 symptoms you may have **fever, cough, trouble breathing, chills, muscle pain, sore throat, or new loss of taste or smell**. Do this every day for 14 days.

1. Fill in the dates on the log, starting with Day 0 and ending with Day 14.
Day 0 is the day you were last exposed to COVID-19.
2. Start recording your temperature and symptoms, beginning with today's date.
3. Your health monitoring is complete 14 days after you were last exposed to COVID-19.
5. The COVID-19 Log must be returned to the School Nurse for re-admittance.
6. Self-Quarantine/Self-Isolation may be discontinued if the student or staff **member you were exposed to took a COVID-19 test, and he/she tested negative.**
7. Prior to discontinuing self-quarantine/self-isolation, the District must obtain the results in **writing** from the testing center.



Name: _____

Self-Quarantine/Self-Isolation Log (14 Days)

<u>Day</u>	<u>Date</u>	<u>Symptoms</u>	<u>Temperature</u>
Day 0 A.M.			
Day 0 P.M.			
Day 2 A.M.			
Day 2 P.M.			
Day 3 A.M.			
Day 3 P.M.			
Day 4 A.M.			
Day 4 P.M.			
Day 5 A.M.			
Day 5 P.M.			
Day 6 A.M.			
Day 6 P.M.			
Day 7 A.M.			

Day 7 P.M.			
Day	<u>Date</u>	<u>Symptoms</u>	<u>Temperature</u>
Day 8 A.M.			
Day 8 P.M.			
Day 9 A.M.			
Day 9 P.M.			
Day 10 A.M.			
Day 10 P.M.			
Day 11 A.M.			
Day 11 P.M.			
Day 12 A.M.			
Day 12 P.M.			
Day 13 A.M.			
Day 13 P.M.			
Day 14 A.M.			
Day 14 P.M.			

If you get sick:

Stay home. Avoid contact with others. You might have COVID-19; most people are able to recover at home without medical care. If you have trouble breathing or are worried about your symptoms, call or text a health care provider. Tell them about your recent exposure and your symptoms. Call ahead before you go to a doctor’s office or emergency room.

When you Self-Quarantine or Self-Isolate

If you feel healthy but:

- ◆ Recently had close contact with a person with COVID-19

Stay Home and Monitor Your Health

(Quarantine)

- ◆ Stay home until 14 days after your last exposure.
- ◆ Check your temperature twice a day and watch for symptoms of COVID-19.
- ◆ If possible, stay away from people who are at higher-risk for getting very sick from COVID-19.

If you:

- ◆ Have been diagnosed with COVID-19, or
- ◆ Are waiting for test results, or
- ◆ Have cough, fever, or shortness of breath, or **other symptoms of COVID-19**

Isolate Yourself from Others

(Isolation)

- ◆ **Stay home until it is safe to be around others.**
- ◆ **If you live with others, stay in a specific “sick room” or area** and away from other people or animals, including pets. Use a separate bathroom, if available.
- ◆ Read important information about caring for yourself or someone else who is sick, including when it is safe to end home isolation.

What to Do If You Are Sick

If you have a fever, cough or other symptoms, you might have COVID-19. Most people have mild illness and are able to recover at home. If you think you may have been exposed to COVID-19, contact your healthcare provider.

- Keep track of your symptoms.
- **If you have an emergency warning sign (including trouble breathing)**, get emergency medical care immediately.

Steps to help prevent the spread of COVID-19 if you are sick

If you are sick with COVID-19 or think you might have COVID-19, follow the steps below to care for yourself and to help protect other people in your home and community.

- **Stay home.** Most people with COVID-19 have mild illness and can recover at home without medical care. Do not leave your home, except to get medical care. Do not visit public areas.
- **Take care of yourself.** Get rest and stay hydrated. Take over-the-counter medicines, such as acetaminophen, to help you feel better.
- **Stay in touch with your doctor.** Call before you get medical care. Be sure to get care if you have trouble breathing, or have any other emergency warning signs, or if you think, it is an emergency.
- **Avoid public transportation**, ride sharing, or taxis.

Separate yourself from other people

As much as possible, stay in a specific room and away from other people and pets in your home. If possible, you should use a separate bathroom. If you need to be around other people or animals in or outside of the home, wear a cloth face covering.

- Additional guidance is available for those living in close quarters and shared housing.
- See COVID-19 and Animals if you have questions about pets.

Monitor your symptoms

- ♦ **Symptoms of COVID-19 fever, cough, or other symptoms.**
- ♦ **Follow care instructions from your healthcare provider and local health department.** Your local health authorities may give instructions on checking your symptoms and reporting information.

When to Seek Emergency Medical Attention

Look for **emergency warning signs*** for COVID-19. If someone is showing any of these signs, **seek emergency medical care immediately**

- ♦ Trouble breathing
- ♦ Persistent pain or pressure in the chest
- ♦ New confusion
- ♦ Inability to wake or stay awake
- ♦ Bluish lips or face

*This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you.

Call 911 or call ahead to your local emergency facility: Notify the operator that you are seeking care for someone who has or may have COVID-19.

mobile light icon

Call ahead before visiting your doctor

- ♦ **Call ahead.** Many medical visits for routine care are being postponed or done by phone or telemedicine.
- ♦ **If you have a medical appointment that cannot be postponed, call your doctor's office,** and tell them you have or may have COVID-19. This will help the office protect themselves and other patients.

If you are sick wear a cloth covering over your nose and mouth

- ♦ **You should wear a cloth face covering, over your nose and mouth** if you must be around other people or animals, including pets (even at home)

- You do not need to wear the cloth face covering if you are alone. If you can't put on a cloth face covering (because of trouble breathing, for example), cover your coughs and sneezes in some other way. Try to stay at least 6 feet away from other people. This will help protect the people around you.
- Cloth face coverings should not be placed on young children under age 2 years, anyone who has trouble breathing, or anyone who is not able to remove the covering without help.

Note: During the COVID-19 pandemic, medical grade facemasks are reserved for healthcare workers and some first responders. You may need to make a cloth face covering using a scarf or bandana.

Cover your coughs and sneezes

- **Cover your mouth and nose** with a tissue when you cough or sneeze.
- **Throw away used tissues** in a lined trash can.
- **Immediately wash your hands** with soap and water for at least 20 seconds. If soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol.

Clean your hands often

- **Wash your hands** often with soap and water for at least 20 seconds. This is especially important after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- **Use hand sanitizer** if soap and water are not available. Use an alcohol-based hand sanitizer with at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry.
- **Soap and water** are the best option, especially if hands are visibly dirty.
- **Avoid touching** your eyes, nose, and mouth with unwashed hands.
- Handwashing Tips

Avoid sharing personal household items

- **Do not share** dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people in your home.
- **Wash these items thoroughly after using them** with soap and water or put in the dishwasher.

Clean all “high-touch” surfaces everyday

- ♦ **Clean and disinfect** high-touch surfaces in your “sick room” and bathroom; wear disposable gloves. Let someone else clean and disinfect surfaces in common areas, but you should clean your bedroom and bathroom, if possible.
- ♦ **If a caregiver or other person needs to clean and disinfect** a sick person’s bedroom or bathroom, they should do so on an as-needed basis. The caregiver/other person should wear a mask and disposable gloves prior to cleaning. They should wait as long as possible after the person who is sick has used the bathroom before coming in to clean and use the bathroom.

High-touch surfaces include phones, remote controls, counters, tabletops, doorknobs, bathroom fixtures, toilets, keyboards, tablets, and bedside tables.

- ♦ **Clean and disinfect areas that may have blood, stool, or body fluids on them.**
- ♦ **Use household cleaners and disinfectants.** Clean the area or item with soap and water or another detergent if it is dirty. Then, use a household disinfectant.

Be sure to follow the instructions on the label to ensure safe and effective use of the product. Many products recommend keeping the surface wet for several minutes to ensure germs are killed. Many also recommend precautions such as wearing gloves and making sure you have good ventilation during use of the product.

When You Can be Around Others After You Had or Likely Had COVID-19

If you have or think you might have COVID-19, it is important to stay home and away from other people.

Staying away from others, helps stop the spread of COVID-19.

If you have an emergency warning sign (including trouble breathing), get emergency medical care immediately.

When you can be around others (end home isolation) depends on different factors for different situations.

Find CDC's recommendations for your situation below.

I think or know I had COVID-19, and I had symptoms

You can be with others after

3 days with no fever **and** Symptoms improved **and**

10 days since symptoms first appeared

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19.

If you will be tested, you can be around others when you have no fever, symptoms have improved, and you receive two negative test results in a row, at least 24 hours apart.

I tested positive for COVID-19 but had no symptoms

If you continue to have no symptoms, you can be with others after:

- 10 days have passed since test

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can

be around others after you receive two negative test results in a row, at least 24 hours apart.

Caring for Someone Sick at Home

Advice for caregivers

If you are caring for someone with COVID-19 at home or in a non-healthcare setting, follow this advice to protect yourself and others. Learn what to do when someone has symptoms of COVID-19, or when someone has been diagnosed with the virus. This information also should be followed when caring for people who have tested positive but are not showing symptoms.

**Note: Older adults and people of any age with serious underlying medical conditions are at higher risk for developing more severe illness from COVID-19. People at higher risk of severe illness should call their doctor as soon as symptoms start.*

Provide support and help cover basic needs

- ♦ Help the person who is sick follow their doctor's instructions for care and medicine.
 - For *most* people, symptoms last a few days, and people usually feel better after a week.
- ♦ See if over-the-counter medicines for fever help the person feel better.
- ♦ Make sure the person who is sick drinks a lot of fluids and rests.
- ♦ Help them with grocery shopping, filling prescriptions, and getting other items they may need. Consider having the items delivered through a delivery service, if possible.
- ♦ Take care of their pet(s), and limit contact between the person who is sick and their pet(s) when possible.

Watch for warning signs

- ♦ Have their doctor's phone number on hand.
- ♦ Use CDC's self-checker tool to help you make decisions about seeking appropriate medical care.
- ♦ Call their doctor if the person keeps getting sicker. For medical emergencies, call 911 and tell the dispatcher that the person has or might have COVID-19.

When to Seek Emergency Medical Attention

Look for **emergency warning signs*** for COVID-19. If someone is showing any of these signs, **seek emergency medical care immediately**

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

*This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you.

Call 911 or call ahead to your local emergency facility: Notify the operator that you are seeking care for someone who has or may have COVID-19.

Protect yourself when caring for someone who is sick

Limit contact

COVID-19 spreads between people who are in close contact (within about 6 feet) through respiratory droplets, created when someone talks, coughs or sneezes.

- The **caregiver**, when possible, **should not be someone who is at higher risk for severe illness from COVID-19**.
- **If possible, have the person who is sick use a separate bedroom and bathroom.** If possible, have the person who is sick stay in their own “sick room” or area and away from others. Try to stay at least 6 feet away from the sick person.
- **Shared space:** If you have to share space, make sure the room has good air flow.
 - Open the window and turn on a fan (if possible) to increase air circulation.
 - Improving ventilation helps remove respiratory droplets from the air.
- **Avoid having visitors.** Avoid having any unnecessary visitors, especially visits by people who are at higher risk for severe illness.

Eat in separate rooms or areas

- **Stay separated:** The person who is sick should eat (or be fed) in their room, if possible.

- ♦ **Wash dishes and utensils using gloves and hot water:** Handle any dishes, cups/glasses, or silverware used by the person who is sick with gloves. Wash them with soap and hot water or in a dishwasher.
- ♦ Clean hands after taking off gloves or handling used items.

Avoid sharing personal items

- ♦ **Do not share:** Do not share dishes, cups/glasses, silverware, towels, bedding, or electronics (like a cell phone) with the person who is sick.

When to wear a cloth face cover or gloves

Sick person:

- ♦ The person who is sick should wear a cloth face covering when they are around other people at home and out (including before they enter a doctor's office).
- ♦ The cloth face covering helps prevent a person who is sick from spreading the virus to others. It keeps respiratory droplets contained and from reaching other people.
- ♦ Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is not able to remove the covering without help.

Caregiver:

- ♦ Wear gloves when you touch or have contact with the sick person's blood, stool, or body fluids, such as saliva, mucus, vomit, and urine. Throw out gloves into a lined trash can and wash hands right away.
- ♦ The caregiver should ask the sick person to put on a cloth face covering before entering the room.
- ♦ The caregiver may also wear a cloth face covering when caring for a person who is sick.
 - To prevent getting sick, make sure you practice everyday preventive actions: clean hands often; avoid touching your eyes, nose, and mouth with unwashed hands; and frequently clean and disinfect surfaces.

Note: During the COVID-19 pandemic, medical grade facemasks are reserved for healthcare workers and some first responders. You may need to make a cloth face covering using a scarf or bandana. Learn more here.

Clean your hands often

- ♦ **Wash hands:** Wash your hands often with soap and water for at least 20 seconds. Tell everyone in the home to do the same, especially after being near the person who is sick.
- ♦ **Hand sanitizer:** If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- ♦ **Hands off:** Avoid touching your eyes, nose, and mouth with unwashed hands.

Clean and then disinfect

Around the house

- ♦ **Clean and disinfect “high-touch” surfaces and items every day:** This includes tables, doorknobs, light switches, handles, desks, toilets, faucets, sinks, and electronics.
- ♦ Clean the area or item with **soap and water** if it is dirty. **Then, use a household disinfectant.**
 - Be sure to **follow the instructions on the label** to ensure safe and effective use of the product. Many products recommend keeping the surface wet for several minutes to kill germs. Many also recommend wearing gloves, making sure you have good air flow, and wiping or rinsing off the product after use.
 - Most household disinfectants should be effective.
 - **To clean electronics**, follow the manufacturer’s instructions for all cleaning and disinfection products. If those directions are not available, use alcohol-based wipes or spray containing at least 70% alcohol.

Bedroom and Bathroom

- ♦ **If you are using a separate bedroom and bathroom:** Only clean the area around the person who is sick when needed, such as when the area is soiled. This will help limit your contact with the sick person.
 - If they feel up to it, the person who is sick can clean their own space. Give the person who is sick **personal cleaning supplies** such as tissues, paper towels, cleaners, and EPA-registered disinfectants.
- ♦ **If sharing a bathroom:** The person who is sick should clean and then disinfect after each use. If this is not possible, wear a cloth face covering and wait as long as possible after the sick person has used the bathroom before coming in to clean and use the bathroom.

Wash and dry laundry

- ♦ Do not shake dirty laundry.
- ♦ Wear disposable gloves while handling dirty laundry.
- ♦ Dirty laundry from a person who is sick can be washed with other people's items.
- ♦ Wash items according to the label instructions. Use the warmest water setting you can.
- ♦ Remove gloves, and wash hands right away.
- ♦ Dry laundry, on hot if possible, completely.
- ♦ Wash hands after putting clothes in the dryer.
- ♦ Clean and disinfect clothes hampers. Wash hands afterwards.

Use lined trashcan

- ♦ Place used disposable gloves and other contaminated items in a lined trash can.
- ♦ Use gloves when removing garbage bags, and handling and disposing of trash. Wash hands afterwards.
- ♦ Place all used disposable gloves, facemasks, and other contaminated items in a lined trash can.
- ♦ If possible, dedicate a lined trash can for the person who is sick.

Track your own health

- ♦ Caregivers should stay home and monitor their health for COVID-19 symptoms while caring for the person who is sick. They should also continue to stay home after care is complete. Caregivers can leave their home 14 days after their last close contact with the person who is sick (based on the time it takes to develop illness), or 14 days after the person who is sick meets the criteria to end home isolation.
 - Symptoms include fever, cough, and shortness of breath but other symptoms may be present as well. Trouble breathing is a more serious warning sign that you need medical attention.
- ♦ Use CDC's self-checker tool to help you make decisions about seeking appropriate medical care.
- ♦ **If you are having trouble breathing, call 911.**
 - Call your doctor or emergency room and tell them your symptoms before going in. They will tell you what to do.

Monitoring Student and Staff Absenteeism

1. Student and staff attendance is monitored each day, as it is throughout the year.
2. Staff members must report immediately to the School Nurse and Building Principal/Assistant Principal, symptoms related to COVID-19.
3. **Classroom teachers and Paraprofessionals will contact students in their class each day. They can send home the Student questionnaire via a Google Survey and call only those parents who do not respond to the survey.**

Since students are in Cohorts at the MS/HS teachers can divide the responsibility of completing the daily student COVID-19 questionnaires, which can be sent home in a Google survey form. Phone calls can be made to those parents who do not respond to the survey each day.

COVID-19 questionnaire that **must be maintained on file with the teacher** (Via Google, etc...)

4. The Designated Contact Person for the assigned building will complete a Contact Tracker Investigation, in order to minimize the spread of the virus.

STUDENT QUESTIONNAIRE

Student’s Name: _____ Date: _____

Parent’s Name: _____ School: _____

1. Is the student or anyone in your household currently sick?

2. Does anyone in your household have symptoms consistent with COVID-19? Or did they have symptoms in the past two weeks?
 - Cough –
 - Shortness of breath or difficulty breathing –
 - Fever –
 - Chills –
 - Muscle pain-
 - Sore throat-
 - Loss of taste and/or smell –
 - Nausea –
 - Vomiting-
 - Diarrhea-

If the parent answers “**YES**” to any of the above, the child must stay home and complete the self-isolation/self-quarantine log.

The child will learn remotely from home, and complete the Self-Quarantine/Self-Isolation Log (14 Days).

3. Ask the parent if anyone in the household has been asked to isolate or quarantine himself or herself as a precautionary measure.

If the parent answers “**YES**” to any of the above, the child must stay home and complete the self-isolation/self-quarantine log.

The child will learn remotely from home, and complete the Self-Quarantine/Self-Isolation Log (14 Days).

4. Has anyone in your household traveled to any of the following 36 States in the past 14 days?

8. Has anyone in your household traveled to any of the following **36** States in the past 14 days?

- ◆ Alabama
- ◆ Alaska
- ◆ Arkansas
- ◆ Arizona
- ◆ California
- ◆ Delaware
- ◆ District of Columbia
- ◆ Florida
- ◆ Georgia
- ◆ Iowa
- ◆ Idaho
- ◆ Illinois
- ◆ Indiana
- ◆ Kansas
- ◆ Kentucky
- ◆ Louisiana
- ◆ Maryland
- ◆ Minnesota
- ◆ Mississippi
- ◆ Missouri
- ◆ Montana
- ◆ Nebraska
- ◆ Nevada
- ◆ New Mexico
- ◆ North Carolina
- ◆ North Dakota
- ◆ Ohio
- ◆ Oklahoma
- ◆ Puerto Rico
- ◆ South Carolina
- ◆ Tennessee
- ◆ Texas
- ◆ Utah
- ◆ Virginia
- ◆ Washington
- ◆ Wisconsin

If the parent answers “**YES**” to any of the above, the child must stay home and complete the self-isolation/self-quarantine log.

The child will learn remotely from home, and complete the Self-Quarantine/Self-Isolation Log (14 Days).

The parent may take the child for a COVID-19 test. Should the test come back negative, the child may return to school.

If the parent answers NO to all FOUR of the questions, the child may attend school the next day.

WHAT HAPPENS WHEN A COHORT OF STUDENTS, TEACHERS AND PARAPROFESSIONAL (S) GET EXPOSED TO COVID-19?

- i. If a class in the school has been exposed to COVID-19, the student, the teacher, and paraprofessional (s), if applicable, as well as those in close contact (which will be determined by the designated contact person after a Contact Tracer Investigation), will self-quarantined/self-isolate for 14 days (they will complete the 14-day self-quarantine/self-isolation log sheet).
- ii. The teacher if applicable will assign work via “Google Classroom” remotely from home, as all teachers must continue to assign work, and send messages to parents via “Google Classroom” going forward on a weekly basis.
- iii. Should the classroom teacher become sick, a message will be sent to the students to continue remote instruction through another teacher, via Google Classroom, as the District is posting and assigning two teachers per grade level in grade Preschool through grade 5 to maintain grade-level “Google Classrooms” and two teachers for each content area in grades 6 through 12, for such times, as a teacher may become ill throughout the year, so that “healthy” students in every Cohort continue to receive Academic Instruction.

What will classrooms and schools look like?

- ◆ Staff members must wear a face covering.
 - (The District is providing a non-medical grade facemask/face covering and Face Shield.)

- ◆ Students are encouraged to wear their District provided **face covering**; however, it is understood that the use of face coverings may be challenging for younger students. Educate students on the importance of wearing their face coverings. Announcements will be made twice a day reminding students of the importance of wearing face coverings.

- ◆ Students will eat breakfast and lunch in their classrooms, as not to gather in large groups (All Elementary Schools).

- ◆ Encourage students to bring in their “own” **water bottles** from **home**, as not to use water fountains.

- ◆ Students will be assigned rotating “recess” times, as not to mix with other classes.

- ◆ Professional Development, Faculty Meetings, Grade Level Meetings **MUST** be “Virtual.”

- ◆ Students will travel in cohorts, and not move from class to class, when possible.

- ◆ Teachers will provide "hand washing breaks" at least 1x per hour.

- ◆ Custodial staff will disinfect touch points throughout the day.

- ◆ Hand sanitizing stations are mounted in hallways throughout the building for student and staff use.

- ◆ Students will sit six (6) feet apart at a minimum, or **more** when possible.

- ◆ All students **MUST** sit in rows, facing the front of the class.

- ◆ If students are sitting at tables, they will only sit on one side of the table, facing **one** direction, unless the table has Plexiglas table dividers.
- ◆ Special area teachers will travel from class to class, students will not travel through the hallways, as to limit exposure to other students.
- ◆ **Teachers MUST create individual student bins**, so that students have their “**own**” items and avoid sharing as much as possible.
- ◆ Avoid using items that are not easily cleaned, sanitized, or disinfected (such as stuffed animals).
- ◆ Teachers and/or paraprofessionals will not engage students in **sand** or **water** activities.
- ◆ Limit sharing.
- ◆ Keep each child’s belongings separated from others and in individually labeled containers, cubbies, or areas, taken home each day, and cleaned, if possible.
- ◆ Limit use of supplies and equipment by one group of children at a time, and clean, and disinfect between each use.
- ◆ Avoid sharing electronic devices, toys, books and other games or learning aids.
- ◆ Teachers, Coaches and/or paraprofessionals will not engage in high-fives or handshakes, etc.
- ◆ Teachers will avoid activities that involve students getting in close physical contact.
- ◆ Teachers and paraprofessionals (in the classroom) must wipe down commonly handled toys and items.
- ◆ A custodian will wipe down playground equipment after each class.
- ◆ Off-site activities and field trips are prohibited.

- ◆ Contact sports are prohibited.

Diapering (CDC)

When diapering a child, wash your hands and wash the child's hands before you begin, and wear gloves. Follow safe diaper changing procedures. Procedures should be posted in all diaper changing areas. Steps include:

- ◆ Prepare (includes putting on gloves)
- ◆ Clean the child
- ◆ Remove trash (soiled diaper and wipes)
- ◆ Replace diaper
- ◆ Wash child's hands
- ◆ Clean up diapering station
- ◆ Wash hands

After diapering, wash your hands (even if you were wearing gloves) and disinfect the diapering area with a fragrance-free bleach that is EPA-registered as a sanitizing or disinfecting solution. If other products are used for sanitizing or disinfecting, they should also be fragrance-free and EPA-registered. If the surface is dirty, it should be cleaned with detergent or soap and water prior to disinfection.

If reusable cloth diapers are used, they should not be rinsed or cleaned in the facility. The soiled cloth diaper and its contents (without emptying or rinsing) should be placed in a plastic bag or into a plastic-lined, hands-free covered diaper pail to give to parents/guardians or laundry service.

Washing, Feeding, or Holding a Child

It is important to comfort crying, sad, and/or anxious infants and toddlers, and they often need to be held. To the extent possible, when washing, feeding, or holding very young children: Child care providers can protect themselves by wearing an over-large button-down, long sleeved shirt and by wearing long hair up off the collar in a ponytail or other updo.

Signage

- ◆ Posters will be displayed throughout the buildings in English and Spanish to show:
 - Social Distancing
 - Handwashing
 - Face Coverings

About Cloth Face Coverings

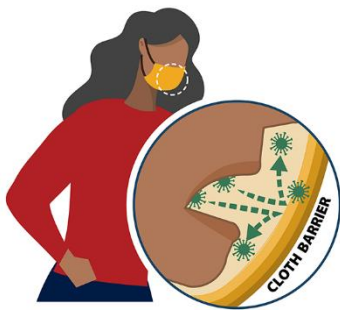
A cloth face covering may not protect the wearer, but it may keep the wearer from spreading the virus to others.

COVID-19 spreads mainly from person to person through respiratory droplets produced when an infected person coughs, sneezes, or talks. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. Studies and evidence on infection control report that these droplets usually travel around 6 feet (about two arms lengths).

Wear Cloth Face Coverings

Wear cloth face coverings in public settings where other social distancing measures are difficult to maintain, such as grocery stores, pharmacies, and gas stations.

- Cloth face coverings may slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others.
- Cloth face coverings can be made from household items.



Prevent Spread by Those without Symptoms

While people who are sick or know that they have COVID-19 should isolate at home, COVID-19 can be spread by people who do not have symptoms and do not know that they are infected. That's why it's important for everyone to practice social distancing (staying at least 6 feet away from other people) and wear cloth face coverings in public settings. Cloth face coverings provide an extra layer to help prevent the respiratory droplets from traveling in the air and onto other people.

Who should wear a face covering?

People older than 2 years of age in public settings where other social distancing measures are difficult to maintain

Who should not wear a face covering?

Children under age 2

Anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance

Healthy Hand Hygiene Behavior

- ♦ All students and staff should engage in hand hygiene at the following times:
 - Arrival to the facility and after breaks
 - Before and after preparing food or drinks
 - Before and after eating or handling food, or feeding children
 - Before and after administering medication or medical ointment
 - Before and after diapering
 - After using the toilet or helping a child use the bathroom
 - After coming in contact with bodily fluid
 - After playing outdoors
 - After handling garbage
- ♦ Wash hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.
- ♦ Supervise children when they use hand sanitizer to prevent ingestion.
- ♦ Assist children with handwashing, including infants who cannot wash hands alone.
 - After assisting children with handwashing, staff should also wash their hands.

Food Preparation and Meal Service

- ◆ If a cafeteria or group dining room is typically used, serve meals in classrooms instead. If meals are typically served family-style, plate each child's meal to serve it so that multiple children are not using the same serving utensils.
- ◆ Food preparation should not be done by the same staff who diaper children.
- ◆ Sinks used for food preparation should not be used for any other purposes.
- ◆ Caregivers should ensure children wash hands prior to and immediately after eating.
- ◆ Caregivers should wash their hands before preparing food and after helping children to eat.

Source:

COVID-19 Information was obtained from:

- ◆ **CDC.gov/Coronavirus**
- ◆ **New Jersey Department of Health**

Addressing Unfinished Learning After COVID-19 School Closures

(Source: Council of the Great City Schools)

Addressing unfinished learning in a constructive manner is essential not only to the current pandemic, but to educational equity and excellence.

Six overarching principles for supporting students with unfinished learning are:

- ◆ Stick to grade-level content and instructional rigor
- ◆ Focus on the depth of instruction
- ◆ Prioritize content and learning
- ◆ Maintain the inclusion of each and every learner
- ◆ Identify and address gaps in learning through instruction
- ◆ Focus on the commonalities that students share in this time of crisis, not just on their differences.

Stick to grade-level content and instructional rigor

Keep the focus on grade-level content and rigor, addressing learning gaps as needed within the context of grade-level work.

In reading, for example, when students stumble over unfamiliar words or have difficulty understanding a text, do not retreat to less demanding or simplified texts, or assume that students who are having difficulty require remedial reading skills. Instead, teachers should take the time to discuss the text, provide scaffolded support on how to discern the meaning of words in context and allow opportunities for students to express their thinking and ideas with their peers.

The daily re-engagement of prior knowledge in the context of grade-level of grade-level assignments will result in more functional learning than if we water down instruction or try to reteach topics out of context.

(Source: Addressing Unfinished Learning After COVID-19 School Closures by the Council of the Great City Schools)

Focus on the depth of instruction

Remain focused on the learning that could and should be happening today, and not allow ourselves to be distracted by how we will catch students up.

Take the time to provide patient, in-depth instruction in the context of grade-level work.

(Source: Addressing Unfinished Learning After COVID-19 School Closures by the Council of the Great City Schools)

Prioritize content and learning

It is important that teachers know where to invest their time and effort what areas can be cut, and where they should teach only to awareness level to save time for priorities.

(Source: Addressing Unfinished Learning After COVID-19 School Closures by the Council of the Great City Schools)

Ensure inclusion of each and every learner.

It is essential to ensure that each and every student has equitable access to engaging grade-level content and instructional rigor.

The research shows that for students with disabilities, the level of inclusion is a strong predictor of academic growth. The greater the level of inclusion (particularly 80% or more of the day), the greater the rate of academic growth.

Removing students from core instruction in an attempt to remediate or catch them up is not only counter-productive, it significantly contributes to the widening of the opportunity gap and often results in student being grouped into lower grade-level and core content classes.

(Source: Addressing Unfinished Learning After COVID-19 School Closures by the Council of the Great City Schools)

Identify and address gaps in learning through instruction

Districts should focus on creating learning environments that feel both physically and psychologically safe for students and adults. Educators need to work to reengage students in school, emphasizing the importance of school community and the joy of learning.

It is appropriate to employ assessments a few weeks into the school year, which is when they are typically administered, but it is more important than ever to ensure that students have had an initial period of a few weeks to re-acclimate to the school setting.

For English Language Learners, educators working to address unfinished learning while delivering grade-level instruction need to discern whether learning challenges are due to gaps in the understanding of content, language acquisition, or both.

(Source: Addressing Unfinished Learning After COVID-19 School Closures by the Council of the Great City Schools)

Capitalize on commonalities, not differences

It is important to recognize that the prolonged interruption in schooling will have affected some children more than others.

Schools will need to attend to the emotional well-being of students as they re-engage them in academic content.

As educators, we should capitalize on the shared experience of living through a pandemic, as a learning opportunity.

(Source: Addressing Unfinished Learning After COVID-19 School Closures by the Council of the Great City Schools)

Lakewood School District Curriculum

(Source: Addressing Unfinished Learning After COVID-19 School Closures by the Council of the Great City Schools)

To effectively address unfinished learning and provide guidance to teachers on what is most important to teach with the major curricular domains at each grade level, curriculum Supervisors review the content to determine the significance of a given unit or lesson, and ask:

1. Does the content extend work from earlier units and grade levels?
2. Does the content extend into future content?
3. Does the unit help students deepen conceptual understanding and subject area expertise such as expertise with mathematical practices or reading comprehension?
4. Is the content that students need to know right now in order to continue learning grade-level subject matter?

Mathematics Curriculum

The Mathematics Supervisor and Coaches will be revising the Lakewood School District Curriculum Framework to include the following:

- ◆ Daily spiral that includes the previous grade-level.
- ◆ Prior to each Unit, a new document will be added, “**Before you teach this unit students need to know...**”

Literacy Curriculum

The ELA Supervisors and Coaches will be revising the Lakewood School District Curriculum Framework to embed:

- ◆ Priority Instructional Content
- ◆ Address more in-depth reading

LGBTQ Update (ELA and SS – Grades 6-12)

New Jersey State law requires that schools include instruction and materials that accurately portray political, economic and social contributions of the LGBTQ community, as well as people with disabilities.

The Lakewood School district will embed such contributions in the ELA and SS curriculum as required for grades 6-12 this summer.

Curriculum Revisions Across All content Areas

The following will be built into each Curriculum Framework this summer as Google Classroom is being mandated for all staff members:

- ◆ Virtual Options

Professional Development

In order to ensure the safety of students and staff, and to limit exposure as much as possible, as to keep students and teachers in “cohorts” for contact tracing purposes, all professional development will be provided via **Google Meet** or **Zoom**.

Google Classroom

Staff members must maintain a 2020-2021 Google Classroom. Parents should receive each student’s email and classroom code the first day of school.

All staff must post announcements, homework, classroom assignments, pictures, etc... every day, in order to get parents used to looking at it each day.

Parents need to know that should a student be exposed to COVID-19, they will be put on remote instruction, and all assignments will be posted.

Should a classroom teacher get sick, students would receive assignments on Google Classroom from another grade-level teacher.

Multi-Tiered Intervention System

In Lakewood, the Response to Intervention (RTI) program is comprised of three tiers in which academic supports become more intense, as a student's needs are addressed in each successive tier.

Tier 1- Teachers will utilize different strategies and interventions within the core curriculum to address all students' educational needs.

Tier 2- Students who are not progressing at a satisfactory rate with Tier 1 supports, will be provided with supplemental research based interventions at the Tier 2 level. Classroom teachers will work with these students in a small group or individually, to address below grade level skills for a minimum of 45 minutes per week. In addition, students will also utilize a computerized reading intervention program (Istation) which will provide individualized instruction.

Tier 3-Students in grades K-2 who are still struggling (in spite of receiving Tier 1 and Tier 2 services) will be recommended for intensive Tier 3 services. An Interventionist will meet with these students daily for a thirty-minute session. Research based interventions will be used to remediate weak skills. Parents will receive copies of ongoing progress monitoring data. Students who are not progressing with Tier 3 interventions may be considered for additional evaluation and services.

I&RS-The I&RS coordinator and the I&RS team will meet to create a plan for students who are not responding to interventions provided.

Universal Screenings

**The Universal Screen used by the District is Istation.
The Universal Screener for Mathematics is iReady.**

Physical Education (K-12)

An inventory of outdoor space will be completed, stations will be utilized, and areas will be marked off to ensure separation among classes, and avoid cohort mixing.

Physical education classes will be held outside, as long as possible.

Locker rooms will be closed until further notice, as to avoid students and staff from being in confined spaces with limited ventilation and/or areas with large amount of high contact surfaces.

Students should be encouraged to wear comfortable clothing and safe footwear to school that allows for safe movement and is appropriate for the weather and in order to participate in physical education without the use of a locker room.

Career and Technical Education (CTE)

The Lakewood School District will help ensure all students who participate in a CTE program can safely receive the same level of rigor, challenge, and competency across all areas of the program, as maintaining the opportunities for students is vital for families, communities and the State.

CTE Programs will function on positioning students to independently extend their learning with direction and guidance from their teachers, with the goal of preparing students for careers and postsecondary success.

Work-Based Learning

Transitioning to in-person work-based learning will require collaboration by state, regional and local partners to ensure a safe and healthy workplace-learning environment.

Students must be provided either opportunity to participate in safe work-based learning, remotely or in-person.

The Lakewood School District will work closely with Business representatives to discuss liability concerns and safety trainings for students.

Addressing the Social-Emotional Needs of Students

The Lakewood School District adopted a Social-Emotional curriculum that will be embedded into the School day, and not be taught in seclusion:

- ◆ Rethink Ed SEL

Rethink Ed SEL Professional Development provides an on-demand training series focused on Social-Emotional-Learning, Equity and Inclusion, and Mental Health for educators.

The series consists of 38 video-based training modules, 5-8 minutes each, discussion guidelines, research library, instructional guides, and links to correlated student lessons.

The videos will also be available to parents!

What is Rethink Ed SEL?

- ◆ Rethink SEL is a K-12 comprehensive solution that promotes well-being, connectedness and success for students and adults.
- ◆ It focuses on the entire school and community to promote healthy and confident students and adults.
- ◆ Technology offers flexibility and cost effectiveness.
- ◆ It develops self-awareness, self-management, responsible decision-making, relationship skills and social awareness.
- ◆ It provides on-demand video training for adult learning.

Rethink Ed SEL

- ◆ Is the first SEL program to address the needs of all learners!
- ◆ It addresses:
 - Discipline problems and aggression.
 - Emotional distress, such as anxiety and depression.
 - Attitudes about self, others and school.
 - Low social and emotional skills
 - Social inequality
 - Inadequate achievement
 - **Parents can access the powerful video-based modules.**

Training via Zoom

Administrators – August 27, 2020

Staff Training – September 2, 2020- Elementary School Staff

Staff Training – September 3, 2020 – MS & HS

Trauma Informed Professional Development

- Tara Chalakani, Vice President of Mental Health Services for Children and Families at Preferred Behavioral Health Group will present to staff in September.
- Rethink Ed. SEL, will present to staff in September.

Assessment Calendar for 2020-2021

All staff members will receive the Lakewood School District's Assessment Calendar for the 2020-2021 School Year in September.

Curriculum Planning

The Curriculum Planning Meetings that are usually held the first 3 days of School, will be videotaped this year, and put on Safe Schools the last week of August, in order for staff members to be able to view at their convenience. Should you have any questions, you can call or email the Supervisor and/or Coach.

English Language Learners

Incoming English Language Learners students are being evaluated, In-Person throughout the summer months and placed appropriately for the start of school September.

Home Language Survey

All families received and completed the Home Language Survey, as to ensure parents receive communications in their home language.

Students with Disabilities

The Lakewood School District continues to provide students with disabilities with In-Person COVID-19 compliant, mandated services, as per their IEP.

In-Person, COVID-19 Compliant Extended School Year began on July 6, 2020, and runs through August 12, 2020.

In-Person evaluations and Related Services (OT/PT/Speech) have been provided to students, prior to the start of ESY on July 6, 2020.

Committee of 5 Special Education Staff Members

A Committee of 5 Special Education Teachers will create a **COVID-19** compliant Strategic Action Handbook to address specific issues that students may experience returning to school after being home since March, and dealing with new expectations (masks, social distancing, etc.).

Summer Programs 2020**Summer Program Chart 2020****LAKWOOD SCHOOL DISTRICT****“2020” SUMMER PROGRAMS**

Program	Start Date	End Date	Location	Days	Times	Contact	Program Includes
<u>In-Person</u> COVID-19 Compliant Extended School Year (ESY) (Remote Instruction for Medically Fragile Students)	July 6, 2020	August 12, 2020	Oak Street LECC LMS LHS	Monday – Thursday	Oak & LECC 8:45 am to 1:45 pm LMS & LHS 8:00 to 1:00 p.m.	<u>Supervisor of Special Education:</u> Devorie Stareshesky Dstareshesky@lakewoodpiners.org <u>Supervisor LECC:</u> Heni Mozes HMOzes@lakewoodpiners.org <u>Supervisor Child Study Teams</u> Michelle DiPietro MDipietro@Lakewoodpiners.org <u>Supervisor of Related Services & IDEA</u> Adina Weisz Aweisz@Lakewoodpiners.org	Academic Instruction Related Services (OT,PT, Speech) Breakfast Lunch Transportation
<u>Outdoor</u> COVID-19 Compliant <u>In-Person</u> Summer Program	July 6, 2020	August 12, 2020	Spruce Street School & Clifton Avenue Grade School	Monday-Thursday	8:00 a.m. to 12:00 p.m.	<u>Spruce Street School Site Coordinator:</u> William Burnett: WBurnett@Lakewoodpiners.org <u>Clifton Avenue Grade School Site Coordinator:</u> Jon Wudski: JWudski@Lakewoodpiners.org	Physical Activities that are COVID-19 Compliant <u>STEM Based Activities</u> Hands-On Activities that meet all Social Distancing Recommendations Breakfast

							Lunch Transportation Teacher/Student Ratio: 1:10
Return to Sports In-Person Program	July 13, 2020	July 26, 2020 Waiting for Governor's Direction	LHS	See Schedule	See Schedule	<u>Athletic Director:</u> Oscar Orellana OOrellan@Lakewoodpiners.org	Summer Workouts
Title 1 Remote Program for ALL K-8 Students	July 1, 2020	July 31, 2020	Remote Instruction	Monday through Friday	Remote & In-Person	<u>Supervisor:</u> Malka Stein Mstein@Lakewoodpiners.org <u>Supervisor:</u> Kevin Walters Kwalters@Lakewoodpiners.org	Remote Academic Program for ALL K-8 Students Mathematics ELA Enrichment With Google Meet Component
Credit Recovery (HS Students)	July 6, 2020	August 14, 2020	Remote Instruction – Edmentum & Live Tutoring	Monday through Thursday	Remote & In-Person	<u>Supervisor:</u> Oscar Orellana OOrellana@Lakewoodpiners.org	Online Credit Recovery Program & In-Person Credit Recovery Tutoring by a Certified Content Area Teacher

ESY PROGRAM:

Lakewood School District’s

“2020”

COVID-19

Extended School Year (ESY) Program



Laura A. Winters

Superintendent of Schools

Moshe Bender, Board President

Ada Gonzalez

Shlomie Stern

Meir Grunhut

Chanina Nakdimen

Heriberto Rodriguez, Vice President

Isaac Zlatkin

Bentzion Treisser

Thea Jackson-Byers

General Counsel Michael I. Inzelbuch, Esquire

The Lakewood School District's COVID-19 Extended School Year (ESY) Program

The following COVID-19 ESY procedures and protocols are based on the recommendations of the Department of Health and Centers for Disease Control (CDC).

The procedures and protocols have been reviewed by:

- ◆ Dr. Robert Shanik, Pediatric Affiliates, Lakewood
 - ◆ Dan Regenye, Department of Health
 - ◆ Chief Greg Meyer, Lakewood Police Department
 - ◆ Kevin Ahearn, Executive Ocean County Superintendent
-
- ◆ ESY for the “**2019-2020**” School Year will take place on Mondays, Tuesdays, Wednesdays and Thursdays from **July 6, 2020** through **August 12, 2020**.
 - ◆ ESY will not take place on **Fridays**.
 - ◆ The hours for ESY for Lakewood **High School** and Lakewood **Middle School** will be **8:00 a.m.** to **1:00 p.m.** (Students who **currently** attend MS & HS.)
 - ◆ The hours for ESY for **Oak Street School** and **LECC** are **8:45 a.m.** to **1:45 p.m.**
 - ◆ **ESY** classes will **not** exceed eight (8) students.
 - ◆ Transportation will be provided. All buses will have a bus aide who will record each student's temperature using an infrared (contactless) thermometer, prior to entering the bus. Students will practice *Social Distancing* protocols while on the bus.
 - ◆ Staff members will complete a **COVID-19 questionnaire** each day, as well as have their **temperatures** taken.

- ◆ A **Nurse** will be on location at all times, and will track ALL student and staff absences for possible COVID-19 symptoms and/or outbreaks.
- ◆ Staff members will be provided with one (1) **face shield**, and **face covering**.
- ◆ Students will be encouraged to wear their District provided **face covering**.
- ◆ Students will eat breakfast and lunch in their classrooms, as not to gather in large groups.
- ◆ Students will be assigned rotating “recess” times, as not to gather in large groups.
- ◆ Students will travel in cohorts, and not move from class to class.
- ◆ The District will provide "hand washing breaks" at least 1x per hour.
- ◆ Custodial staff will disinfect all touch points throughout the day.
- ◆ Hand sanitizing stations are mounted in hallways throughout the building for student and staff use.
- ◆ Students will sit six (6) feet apart at a minimum, or **more** when possible, as there will be no more than eight (8) students in a class.
- ◆ All students will sit in rows, facing the front of the class.
- ◆ If students are sitting at tables, they will only sit on one side of the table, facing **one** direction.
- ◆ Special area teachers will travel from class to class, students will not travel through the hallways, as to limit exposure to any other students.
- ◆ Teachers will create individual student bins, so that students have their “**own**” items and do not share.
- ◆ Students, staff and parents will be educated on staying home when sick.

- ◆ Teachers and/or paraprofessionals will not engage students in sand or water activities.
- ◆ Teachers will avoid activities that involve having students get in close physical contact.
- ◆ Staff (in the classroom) must wipe down commonly handled toys.
- ◆ A custodian will wipe down playground equipment after each class.
- ◆ Students and/or staff who are sick **must stay** home.
- ◆ Training will be provided for students, staff and families on best practices for social distancing and on limiting the spread of the virus. Materials will be offered in both English and Spanish.
- ◆ Students who are immunocompromised will be offered a Remote learning program (Medical Documentation must be provided.).
- ◆ Should a student or staff member be exposed to COVID-19, the cohort of students, will be quarantined for two weeks, and put on a Remote Learning program.
- ◆ Teachers and/or Paraprofessionals will call parents/guardians of the students in their class each night to complete the COVID-19 questionnaire. The classroom teacher will maintain all questionnaires.

ESY Hours

Lakewood High School and Lakewood Middle School

Students who currently attend the Middle School, and are eligible for ESY, will attend the Middle School.

Students who currently attend the High School, and are eligible for ESY, will attend the High School.

Hours: 8:00 a.m. – 1:00 p.m.

Oak Street School

Students who are currently in Grades Kindergarten through Grade 5, who are eligible for ESY, will attend Oak Street School.

Hours: 8:45 a.m. to 1:45 p.m.

Lakewood Early Childhood Center (LECC)

Students who are currently attending the Preschool program and are eligible for summer school, as well as eligible new students, will attend the LECC.

Hours: 8:45 a.m. to 1:45 p.m.

Since it is critical to minimize the risk of spreading COVID-19, the

Lakewood School District will:

- ◆ Require parents/guardians to pick-up and drop-off their children OUTSIDE the building.
- ◆ Field trips and off-site activities are prohibited.
- ◆ Limited access to School buildings.
- ◆ Individuals who are permitted into a building must go through a Security checkpoint and have their temperature taken.
- ◆ Individuals with a temperature of 100.3 or higher will be **denied** access.
- ◆ Individuals who are permitted into a building must have a face covering.
- ◆ Individuals who are permitted into a building should avoid touching his/her eyes, nose and mouth with unwashed hands.
- ◆ Individuals who are permitted into the building should wash his/her hands after coughing, sneezing, or blowing his/her nose.
- ◆ Individual who are permitted into a building should wash his/her hands at least **once an hour**.
- ◆ Individuals, who are SICK, should stay home!

Why is ESY necessary?

Some students with special needs are in jeopardy of not being able to retain the skills they have learned during the school year unless given additional support throughout the summer.

Those students eligible for ESY will receive an individualized program to support their learning and retention of skill throughout the summer holidays.

What does IDEA say about ESY?

Under (34 CFR Part 300) in IDEA Regulations (not the Act): 'Extended school year services must be provided only if a child's IEP team determines, on an individual basis, in accordance with 300.340-300.350, that the services are necessary for the provision of FAPE to the child.'

'The term extended school year services means special education and related services that:

Are provided to a child with a disability:

- Beyond the normal school year of the public agency
- In accordance with the child's IEP
- At no cost to the parents of the child
- Meet the standards of the IDEA (*Individuals with Disabilities Education Act*)

Staff Members will be provided with:

One (1) Face Shield



Non-medical grade Face Mask



The District is researching “light weight” reusable face coverings for students and staff.

The District currently has non-medical grade facemasks for students.

Gloves are available upon request.



Students will be provided with:

One (1) Face Shield



Washable Face Covering (Face Gator)



The Face Shield will remain in School Each Day.

Students will wear the “washable face covering in school, on the bus home and back on the bus in the morning every day.

The Face Covering will need to be washed often.

COVID-19 Transportation

- ♦ The bus driver will wear a face covering.
- ♦ Students will be encouraged to wear a face covering depending on the age and health of the child.
- ♦ The first few seats of the bus will be reserved in order to follow Social Distancing protocols between students and the bus driver.
- ♦ A bus aide will be assigned to all buses.
- ♦ Students will be assigned social distance seating (1 student per seat, skipping rows, when possible.)
- ♦ Keep windows open, unless there is inclement weather.
- ♦ The bus aide will have a ROSTER of students each day. The Bus aide will record the student's temperature utilizing an infrared thermometer **PRIOR** to the student getting on the bus.

Should the student have a temperature of 100.3 or HIGHER, he/she will NOT be permitted on the SCHOOL BUS, as to avoid the possible transmission of infection to other students.

- ♦ All transportation buses/vans/vehicles will be cleaned and disinfected between each run.
- ♦ If a Child was sent home from the bus stop with a Temperature, the bus driver will **immediately** notify the Bus Company, who will notify the **PRINCIPAL** and **DISTRICT TRANSPORTATION** DEPARTMENT via **EMAIL** to ensure that the student got home safely.
- ♦ The Bus Rosters with student names and temperatures will be scanned to the District Transportation Dept. at the end of each day.

STAFF MEMBER MUST:**PRIOR to beginning the school day, ALL staff members must:**

- Have their temperature read by a temperature scanning Kiosk, which will let the staff member know his/her temperature, and whether or not he/she can stay in the building.
- The Temperature scanning Kiosk will be located in the Main Lobby of every building, in an open area.
- 6 feet markers will be clearly visible on the floor indicating where staff members should stand while waiting for their turn to utilize the Temperature scanner.
- Complete a COVID-19 Questionnaire (below), recording your temperature.
- **Deposit the completed COVID-19 Questionnaire in the designated bin.**
- Should you have a temperature of 100.3, place your questionnaire in the bin, and immediately exit the building.
- Once you get in your car, notify building Administration.
- The Designated person assigned to LHS & LMS, and LECC & OAK will review the questionnaires each day to ensure that all staff members working that day reported their temperature and completed a questionnaire. **Any staff member who did not complete a questionnaire or take their temperature will be reported to Administration immediately.**

The Staff member will be called down to the Office by Administration to complete a questionnaire, and take their temperature, which will be followed by an Administrative write-up (endangering the health and safety of staff).

COVID-19 Announcement over the PA (2 Times a day, every day)

Good Morning/Good Afternoon,

Remember to take the following steps to help avoid the spread of all viruses:

- Wash your hands often with soap and water for at least 20 seconds.
- Cover your cough or sneeze with a tissue, throw the tissue away, and then wash your hands.
- Wear your face covering at school.
- Avoid touching your eyes, nose, and mouth.
- Clean and disinfect frequently touched objects or surfaces such as remote controls and doorknobs.
- Avoid close contact with people who are sick.
- Stay home if you are sick.
- Call your doctor if you develop fever, cough, or difficulty breathing.

MORNING ARRIVAL

- Classrooms teachers will wait in their classrooms for students to arrive each morning.
- Classroom paraprofessionals will wait in their classrooms for students to arrive each morning.
- 1:1 Paraprofessionals can wait outside for their students while practicing Social Distancing. They must wear a mask and face shield.
- Students will walk straight to their classrooms (the buses will have a modified number of students on each bus), where they will eat breakfast.
- Hallway monitors will be utilized to monitor students. Hallway monitors will wear a face covering and face shield (gloves are optional).
- Parents/Guardians will NOT be allowed into the building.

(Students, Teacher and Paraprofessionals, must stay together as a COHORT)

Students and/or staff will **NOT** be permitted to move around the building, as to maintain cohorts.



**LAKWOOD SCHOOL DISTRICT
DAILY SUDENT ROSTER**

TEACHER: _____ **DATE:** _____

Student	Present/ Absent	Coughing in Class Today	Breathing Difficulty Today	Fever/ Chills	Complained of having a Sore Throat	Nausea/ Vomiting / Diarrhea	Other Signs of Illness	Were Parents Contacted During the School Day in Regard to COVID-19 Questionnaire ?

NO – Symptoms not Present

Yes- Symptoms Present, and child should stay home.

AFTERNOON DISMISSAL

- Classrooms teachers will wait in their classrooms during dismissal.
- Classroom paraprofessionals will wait in their classrooms during dismissal
- 1:1 Paraprofessionals will wait in the classroom during dismissal.
- **Classrooms will be called one at a time to walk students to their buses, in order to avoid the mixing of classes/students.**
- **Teachers and Paraprofessionals are to walk students directly to their bus, as to avoid any interactions with any other students and/or staff members.**

(Students, Teacher and Paraprofessionals, must stay together as a COHORT)

Students and/or staff will **NOT** be permitted to move around the building, as to maintain cohorts.

BREAKFAST AND LUNCH

- ◆ All students will eat breakfast and lunch in their classrooms.
- ◆ No class will eat “family” style.
- ◆ Students and staff will sit at least six (6) feet or more from one another.
- ◆ **A schedule for teachers to have “Lunch” during the same time as their students will be created.**

RECESS

All students **must** have recess; all classes will be scheduled a time for recess with their “own” class.

There will not be **any** mixing of classes during this or **any** other time.

The playground equipment will be **cleaned** and **disinfected** after each class utilizes the playground **equipment**.

COVID-19 - DESIGNATED POINT OF CONTACT

Each Lakewood School District building has a designated point of contact, which is the **School Nurse**.

Should the School Nurse be absent, an **Assistant Principal** will be the Designated Point of Contact.

Staff members, students, parents/guardians **MUST** report symptoms and possible exposures to the Designated Point of Contact (School Nurse/Assistant Principal) **immediately**, in order to effectively control the spread of COVID-19.

The COVID-19 Designated Point of Contact for each building will be posted on the District's website, in English and Spanish.

The School Nurse and/or the Assistant Principal in each building will be the person in charge of **Contact Tracing**.

Contact tracing is an effective disease control strategy that involves investigating cases and their contacts and then interrupting disease transmission—typically by asking cases to isolate and contacts to quarantine at home voluntarily.

Contact tracing is a key strategy to prevent the further spread of COVID-19.

All School Nurses and Assistant Principals are completing the COVID-19, Contact Tracing Course given by John Hopkins University.

COVID-19 Designated Points of Contact During ESY

1. **LECC – Corrinne Schacht - cschacht@lakewoodpiners.org**

2. **LMS – Myra Pomponio- mpomponio@lakewoodpiners.org**

3. **LHS – Eileen Maley-emaley@lakewoodpiners.org**

4. **OAK – Hyacinth Williams-Browne- hbrowne@lakewoodpiners.org**

2020 Title 1 Remote Instruction Program**July 1, 2020 through July 31, 2020 – All students in grades K-8.****Google Classroom****30 minute video posted daily by 8:00 a.m. for Math, ESL, ELA and Enrichment****ELA – Grades K-2 (Two- 15 minutes videos for ELA)****1 hour per day of open office hours via Google Meet link for live support for students for content teachers.**

Grade	Math	ELA	Enrichment	ESL
K	Kelly Albertson	Amanda Gutman	Elsa Mena	Natasha Wilson
1	Danielle Milon	Y. Gonzalez		Suzy Mazzaroni
2	Jonathan Jones	K. Rex		Marsha Pepper
3	Margaret Czech	L. Tweitmann	Troia	Ana Tsapatsaris
4	Marissa Mozes	Allison Szczygiel		Patty Jude
5	Jennifer Lowman	Nicolette Katechis		Mariya Ivanus
6	Jessica Stone	Maryellen Klotz	Javier Chancon Vergara	Kelsey Baron and Krista Smith
7	Andrea Palermo	Sarah Johnson		
8	Susan Myers	A. Livingston		

The program will run from July1 through July 31st for a total of 22 days

OUTDOOR SUMMER PROGRAM



LAKWOOD SCHOOL DISTRICT

**Outdoor COVID-19 Compliant
Summer Program**

(Available for Students in Grades K-5)

Limited to the first 200 students who register!

Dates: July 6, 2020 through August 12, 2020

Days: Mondays, Tuesdays, Wednesdays & Thursdays

(Closed on Fridays)

Time: 8:00 a.m. to 12:00 p.m.

All Staff Members are Certified Lakewood School District Teachers!

Outdoor Summer Program Includes:

STEM Activities!

Gardening

Music with Guitarist Tyler Flint (CAGS)

Physical Activities (Skill & Drill)

Bingo

Simon Says

Yoga

Arts and Crafts

Breakfast

Lunch

Snacks

Water

Transportation

ALL ACTIVITIES ARE COVID-19 COMPLIANT!

Teacher/Student Ratio: 1:10

Students will stay with the same “Cohort” of students from 8: a.m. to 12:00 p.m.

Staff Members – Ten (10) students will be assigned to each staff member.

A Nurse will be in attendance.

Security will be in attendance.

Each Cohort of students/ and 1 staff member will be assigned to a Tent, which consists of 5 tables and 10 chairs, in order for students to be able to sit 6 or more feet apart.

Students will take a “hand washing” break once every hour, as well before and after breakfast and lunch.

Cohorts of students will NEVER mix!

Staff members must wear masks at all times, unless they are unable due to extreme heat conditions.

Students are strongly encouraged to wear masks when “sitting” together completing an activity, depending on age and health of the child.

Students do not have to wear a mask during physical activity, as long as they are six (6) or more feet apart.

Students will stay hydrated.

Hand sanitizer will be available.

Custodians will be on site to clean touch points of all facilities.

Students will have their temperatures taken PRIOR to getting on a School bus. Any student with a temperature of 100.3 or higher will not be allowed admittance.

Staff members will complete a COVID-19 questionnaire each day, as well as have their temperatures taken. Any staff member with a temperature of 100.3 or higher must exit the premises immediately.

The Site Supervisors are the Designated COVID-19 Point of Contact and have completed the John Hopkins Contact Tracing Course.

All students will be given reusable “gator” face coverings that will need to be washed often.

All staff members will be given non-medical grade face covering and a face shield.

Staff members may request gloves.

All students and staff members should refer to the 2020 Summer Program Procedures and Protocols Handbook.

STEM Piner Garden



Each student (200) will receive 1 Flower and 1 Herb at the beginning of camp. They will learn how to prepare the soil for planting and then plant their flower and herb in a plot (6 ft apart; to ensure social distancing) to maintain and grow. Each instructor will have a plot designated for their group (10) to also promote social distancing and cohorts.

Curriculum will cover the Next Gen Science Standards. At the end of camp students will be able to take their plant and herb home.

For the recreational component we want to provide the students daily with a physical activity (COVID-19 complaint e.g. Bingo, Simon Says, Yoga) as well as Arts and Crafts.

OUTDOOR
Summer Program
TENT PICTURES



Lakewood High School - Credit Recovery/Summer School

The Lakewood School District utilizes Edmentum as its online credit recovery program.

Edmentum enables educators and administrators to address the individual needs of learners.

In order to provide additional supports/scaffolds and increase student engagement and success, content area teachers assist students online and **In-Person at Lakewood High School**, beginning July 6, 2020, from 8:00 a.m. to 1:00 p.m. Mondays through Thursdays, in the following areas:

Mathematics

English Language Arts

Science

Social Studies

In addition, Special Education teachers and Bilingual/ESL staff are available as needed.

Return to Play – Sports July 13, 2020 to September 1, 2020**Phase 1 & Phase 2****As per the NJSIAA Guidelines:**

1. Student-athletes who presently have COVID-19, or who have tested positive for COVID-19, shall provide clearance from a physician before he/she will be permitted to participate in workouts.
2. Student-athletes who have pre-existing medical conditions and/or are immunocompromised (e.g., diabetes, asthma, autoimmune disorders, etc.) shall provide clearance from a physician before he/she will be permitted to participate in workouts.
3. The COVID-19 Questionnaire (parent/guardian) must be completed seven (7) days prior to the start of the first workout session, which is **July 6, 2020**.

The COVID-19 Questionnaire form only needs to be completed one (1) time.

Any student-athlete that does not have a COVID-19 Questionnaire on file **will not be permitted to participate in any workouts.**

4. The COVID-19 Designated Point of Contact for Athletics is **Pat Halpin.**

Pat Halpin will conduct the COVID-19 screenings, and temperature checks each day for student-athletes and Coaches, as well as collect the questionnaires.

Pat Halpin will complete the John Hopkins Contact Tracing Course, and will respond to all COVID-19 related questions and/or concerns, as well as complete all Contact Tracing Investigations for student-athletes.

a The Designated Point of Contact positions for Athletics position was posted.

b The Questionnaires and temperatures will be maintained in a binder each day.

c Any student or staff member who replies YES to any question on the questionnaire, or who a temperature greater than 100.3, shall not be permitted to participate in workouts and must be “isolated” and sent home immediately.

d Any Individual who answers **YES** to any question on the questionnaire shall be required to provide clearance from a physician before they will be permitted to resume participation in the workouts.

5. The Athletic Director, with the assistance of his Coaches, must stagger the arrival and departure times of student-athletes.

The Athletic Director must submit to the Superintendent, a written schedule of arrival and departure times of student-athletes and Coaches.

The Athletic Director, must submit to the Superintendent, a written list of student-athlete Cohorts, that includes dates and times.

6. Workouts

-

a. Workouts shall be no more than ninety (90) minutes in duration and shall include a ten (10) minute warm-up, and a ten (10) minute cool down.

- b. Only one workout per day is permitted and there must be one (1) day of rest per every seven (7) days.
- c. All workouts shall take place OUTSIDE during PHASE 1.
- d. Access to workouts must be limited to student-athletes, coaches, and appropriate school personnel.
- e. **There shall not be any physical contact, of any kind, between student-athletes and coaches from July 13, 2020 to September 1, 2020.**
- f. Throughout PHASE 1, workouts shall be limited to conditioning, skill sets, and sport-specific non-contact drills.
- g. Coaches should have pre-drawn structured workouts for the duration of the session.
- h. Workouts shall always comply with the NJSIAA Heat Participation Policy.
- i. Student-athletes should be provided with unlimited access to fluids.

During all workouts, coaches and staff are reminded to be alert for any students exhibiting signs of distress regarding mental health secondary to the COVID-19 pandemic.

3. Face Coverings

- a. Student-athletes who are engaged in high-intensity aerobic activity, e.g., running, sprinting, etc., do not need to wear face coverings during the period of the aerobic activity. Once the aerobic activity is over, student athletes shall wear face coverings.

- b. Student-athletes who are not engaged in high-intensity aerobic activity, e.g., sitting on the bench, reviewing plays, watching videos, waiting in line, etc., are encouraged to wear face coverings.
- c. Coaches and district personnel must wear face coverings at all times.

4. Groupings/Social Distancing

- a. No more than ten (10) student-athletes may be grouped together in a single area and the coach should predetermine the groups prior to the start of the workout.
- b. Social distancing of at least six (6) feet shall be maintained between student-athletes and staff at all times, including within the ten (10) student-athlete groupings.
- c. Once student groupings are determined, student-athletes may not switch to another grouping, even for another sport.
- d. More than one group of student-athletes can be in a single area, provided there is twelve (12) to eighteen (18) feet between each group of student-athletes.
- e. Groupings **must** stay together throughout the entirety of PHASE 1.
- f. **There shall not be celebratory contact, e.g., fist bumps, high-fives, huddles, etc.**
- g. **Student-athletes who participate in more than one sport are encouraged to be grouped with their fall sports teammates.**

5. Sports Equipment

- a. Sports equipment shall not be shared at any time during PHASE 1.
- b. Each student-athlete shall bring individual water bottles to each workout for his/her own personal consumption. There shall not be any trading or sharing of water bottles.

- c. All sports equipment and touchpoints (e.g., benches, agility cones, ladders, clipboards, etc.) must be cleaned and disinfected after each workout with EPA approved cleaners and disinfectants against COVID-19.

6. Locker Rooms/Restrooms

- a. **Student-athletes shall not have access to locker rooms at any time unless needed for restroom access.**
- b. Restrooms shall be cleaned and disinfected regularly with EPA approved cleaners and disinfectants against COVID-19.
- c. **Restrooms use shall be limited to one person at a time.**
- d. **To the fullest extent possible, appropriate social distancing shall be maintained, and face coverings are worn when more than one student-athlete is in the restroom.**

7. Hygiene

- a. Students and staff should make every effort to wash their hands as often as possible including before and after the workout.
- b. Hand sanitizer shall be accessible at all times.
- c. **Student-athletes shall wear their workout gear to the workout and shall return home in the same workout gear.**
- d. **There shall be no spitting, chewing seeds or gum during the workout.**

Wraparound Supports

Health Services

The Lakewood School District collaborates with **Ocean Health Initiatives** (OHI) and **Chemed** in order to provide students and their families with primary health and dental care.

Y-Kids After-School Care

The Lakewood School District collaborates with Y-Kids, a school-based State licensed childcare program designed to help families build self-sufficiency by providing safe, affordable high-quality childcare.

YMCA Counseling & Social Services

The Lakewood School District has an agreement with the YMCA Counseling & Social Services of Monmouth County. The Counselors serve our youth, families and schools with mental and behavioral health concerns.

Preferred Behavioral Health

School –Based Counselors serve our High School students and their families with mental and behavioral health concerns.

Dr. Michael Selbst – Lakewood Middle School

Rethink Ed SEL

Rethink Ed SEL Professional Development provides an on-demand training series focused on Social-Emotional-Learning, Equity and Inclusion, and Mental Health for educators.

The series consists of 38 video-based training modules, 5-8 minutes each, discussion guidelines, research library, instructional guides, and links to correlated student lessons.

The videos will also be available to parents!

Facilities Cleaning Practices

The Lakewood School District will routinely clean and disinfect surfaces and objects that are frequently touched.

Frequently touched areas include, but are not limited to:

- Classroom desks and chairs
- Lunchroom tables and chairs
- Door handles and push plates
- Handrails
- Kitchens and bathrooms
- Light switches
- Handles on equipment
- Buttons on vending machines and elevators
- Shared telephones
- Shared desktops
- Shared Computers keyboards and mice
- Drinking fountains
- Prop doors open to avoid touching handles
- Drinking fountains will be cleaned and sanitized but staff and students will be encouraged to bring their own water to minimize use and touching of water fountains.
- Tables will be cleaned and sanitized between each meal service.
- Individual who wear gloves must wash their hands after removing their gloves or after directly handling food items.
- Filters for the A/C units will be maintained and changed according to the manufacturer's recommendations.
- Adjust the HVAC system to allow more fresh air to enter the program space.

Train Staff, Students and Parents on COVID-19 Procedures and Protocols

A video will be made in, English and Spanish, on the importance of following COVID-19 procedures and protocols and sent to all students, staff and parents via email and text.

Child Study Team

The New Jersey Department of Education requires that the Child Study Team include a school psychologist, a learning disabilities teacher-consultant, and a school social worker. These professionals are all certified and employed directly by the Lakewood Board of Education.

Child Study Team meetings also include general and special education teachers, therapists, translators, and administrative staff, when applicable.

Child Study Team Meetings will continue to be held via Google Meet, as not to expose students and staff in the buildings to additional people unnecessarily, and as not to sit in small overcrowded rooms.

Child Study Team members must be *meticulous* in maintaining documentation on **Realtime**.

Intervention and Referral Services Team (I&RS)

The Intervention and Referral Services teams are building-based, inter-disciplinary teams that meet regularly to develop intervention plans for students experiencing significant academic and/or social/emotional difficulties in the classroom.

I&RS Teams continue to meet daily, Monday, through Friday, via Google Meet.

I&RS Team Meetings will continue to be held via Google Meet, as not to expose students and staff in the buildings to additional people unnecessarily, and as not to sit in small overcrowded rooms.

I &RS Team Members must be **meticulous** in maintaining their documentation on **Realtime**.

Morning Medications

Due to COVID-19, and the need to maintain student/staff cohorts, parents/guardians need to provide their children with their “morning” dose of medication PRIOR to the start of school.

Nurse’s Office

Students may NOT be sent to the Nurse’s Office unless they are sick. They cannot go to the Nurse’s office for snacks or to “wait” for their parents to pick them up.

Any student who is waiting for their parent/guardian to pick them up, is to wait in their classroom (unless they are sick). The main office will call them when the parent arrives. Students or staff with COVID-19 symptoms will be isolated.

If a student has been injured in Physical Education class, the student is NOT to sit in the nurse’s office waiting for the parent to pick him/her up where he/she could possible become exposed.

Students and staff must to the, best extent possible, stay with their cohorts.

COVID-19 Testing

Immigrants without legal status, who do not have a state driver’s license, can visit a **Federally Qualified Health Center**, which provides health care to people without insurance and immigration status, for a free COVID-19 test.

Call the center ahead of time for availability and instructions on what documents to bring to receive a test!

Ocean County Health Centers:

Chemed 1771 Madison Avenue (Route 9) 732-364-2144

Ocean Health Initiatives Second Street 732-363-6655

Financial Assistance

The United Way located in Wall Twp. can help with rent and utilities through the Community Economic Relief Fund [877-652-1148](tel:877-652-1148)

Mental Health Support Services for Children up to age 21

PESS - Hospital Emergency Service for Psychiatric Assessment for people experiencing thoughts of harm to self or others. - [732-886-4474](tel:732-886-4474)

Performcare - For immediate crisis assistance from Mobile Response or for non-crisis mental health support please continue to contact Performcare for assessment and assistance [877-652-7624](tel:877-652-7624)

Crisis Text Line - Text "NJ" to 741741

Second Floor Youth Helpline - [888-222-2228](tel:888-222-2228)

Mental Health Support Services for Adults

Family Helpline for Parents and Caregivers experiencing stress [800-843-5437](tel:800-843-5437)

Domestic Violence Hotline - [800-572-7233](tel:800-572-7233)

Mental Health Hotline for children and adults for immediate mental health support and referrals - [866-202-4357](tel:866-202-4357)

Community Resources

Community Ambassadors

1563 Old Freehold Road, Toms River

Juan and Mary Guarin at (732) 349-1550, Extension 339

<https://www.communityambassadorsnj.org/>

Food Pantry Hours:

Saturday: 11 a.m. -12 p.m.

Sunday: 5:00 p.m. – 6: 00 p.m.

Wednesday: 6:00 p.m. – 7:00 p.m.

Thursday: 1:00 p.m. – 2:00 p.m.

Additional hours can be made upon request.

Voz Latina

Alejandra Morales

Casa de la Tia

206b Main Street

Calvary Lighthouse Church - House of Blessing

1133 East County Line Road, Lakewood

For more information, call (732) 924-1541

Yvonne Marti De Daniels

Days of operation: Monday, Tuesday and Wednesday from 11:00 a.m. to 1:00 p.m.

Should the Lakewood School District Need to go to **Remote Learning Instruction** at ANY Point in the **2020-2021** School Year, the attached 2020-2021 Remote Learning Guidelines Must be Followed:

Lakewood School District's
"2020 - 2021" Remote Learning Guidelines & Expectations



Laura A. Winters

Superintendent of Schools

Moshe Bender, Board President

Ada Gonzalez

Shlomie Stern

Meir Grunhut

Chanina Nakdimen

Heriberto Rodriguez, Vice President

Isaac Zlatkin

Bentzion Treisser

Thea Jackson-Byers

General Counsel Michael I. Inzelbuch, Esquire

Remote Learning

Staff Member *Availability*

8:00 a.m. – 1:00 p.m.

Certificated Staff – 6.75 hours a day

Paraprofessionals – 6.5 hours a day

Secretaries – 8 hours a day

Teaching & Learning

Teaching will focus on the *continuation* of learning.

Teaching & Learning will be *focused* and *intentional* and reflect the highest priorities and essential standards at each grade level during the remote learning period.

Attendance is mandatory.

Remote learning must adhere to length of school day requirements pursuant N.J.A.C. 6A:32-8.3, local attendance policies, and any other local policies governing delivery of services to, and district expectations of, students participating in remote programs and their families.

(A school day may never be less than 4 hours.)

Expectations

Students

Will login to Google Classroom each day.

Will follow expectations and deadlines set by teachers for completing activities and turning in assignments.

Will follow expectation for reviewing online teacher created mini-lessons.

Will respond to teacher (s) posting (s) each day.

Will reach out to teacher(s) with questions or concerns via school email and/or Google Classroom.

Will receive, at a minimum, one grade, across each content area, each week.

Will follow an academic schedule each day.

Will read independently for at least 30 minutes each day, in addition to completing daily assignments.

Will write independently, on a topic of their choice, for at least 30 minutes each day, in addition to completing daily assignments.

Teachers

Will login to Google Classroom each day.

Will post each day's lesson, activities and assignments by 8:00 a.m.

Will post, at a minimum, two teacher-created mini-lessons, by 10:00 a.m. each day.

Will give meaningful feedback to students on Google Classroom.

Will call parents, at a minimum, once a week.

Will email parents, at a minimum, once a week, using the Lakewood School District email system.

Will enhance and motivate student learning by giving students meaningful, personalized feedback, posting engaging videos, and hands-on educational assignments.

Will refer and address the SEL needs of students.

Will refer any student who may be in danger to DCPP and the LPD immediately.

Will ensure a HIB free learning environment.

Parents

Keep your child on a routine schedule each day, and do not fluctuate schedules from day-to-day.

Check your child's Google Classroom for assignments and announcements!

Make sure your child completes his/her assignments each day, as he/she is being graded!

During the school day, your child needs to be learning. It is not playtime!

Be prepared to receive a call from your child's teacher. They may be calling from a blocked number. Please accept the call!

If you have any questions or concerns, please contact your child's teacher (Refer to the District website for a list of staff members and email addresses. To the right, under announcements!).

Administrators

Will post a daily message to staff.

Will display great work by staff members each day.

Will post announcements each day.

Will share best practices.

Will encourage the usual banter that occurs amongst staff.

Will encourage and promote as much “normalcy” as possible for students and staff.

Will have special days; such as, spirit day, crazy hat day, bring your pet day, etc., in order to excite and promote student engagement!

Will conduct professional development trainings via Zoom or Google Meet.

Will conduct grade-level meetings via Zoom or Google Meet.

Will ensure that staff members address the SEL needs of students.

Will refer any student who may be in danger to DCPP and the LPD immediately.

Will ensure a HIB free learning environment.

Will conduct daily walkthroughs of virtual classrooms and videos, and give teachers feedback.

Grades

Grading during the remote learning period must reflect learning and growth via teacher-generated assessments.

Teachers must assess students, *at least once a week*, across all content areas.

How teachers assess their students will depend on the grade and subject matter.

All grades must be documented, with the date of the assessment, the assessment given, and student grade.

Grades must be maintained in the *Realtime Parent Portal*.

Feedback

Feedback should be used to encourage and motivate learners.

Feedback should be used to engage student in activities such as; discussions, discussion boards, reflections, essays, story writing, etc.

Feedback should be informative and tailored to the assignment given.

Feedback should be personalized and meaningful.

Feedback should be accompanied with an understanding of the goals and objectives.

Feedback should be consistent, and ongoing, and used as a way of keeping students engaged.

School:	Title & Date of Video or Meet:
Instructor:	Date:
Subject:	Time:
Grade level:	Administrator:

	Evidence	Y e s	N o	N / A
Evidence of grade level standards is observed.				
Evidence of district framework/curriculum/pacing structure is observed.				
High-quality questions, problems, and assignments prompt students to discuss or think critically about content.				
Content is presented clearly and accurately.				
Students are engaged/focused on the lesson (will not be applicable for video walkthroughs)				

Check all boxes that apply:

The portion of lesson observed: <input type="checkbox"/> Video Instruction <input type="checkbox"/> Google Meet <input type="checkbox"/> Whole Class <input type="checkbox"/> Small Group	New content introduced with: <input type="checkbox"/> Teacher model <input type="checkbox"/> Strategy	Number of students present on Google Meet _____	Video Expectations <input type="checkbox"/> Teacher is visible <input type="checkbox"/> Instructional materials & written content are clear & visible
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Comments:

Preschool through Grade 12 Teachers

Videotaped Mini Lessons (Preschool – Grade 12)

Preschool Students – Remote Learning

Videotaped Mini Lessons (Preschool)

Preschool Teachers will upload one, one **Math** and one **ELA** videotaped lessons every day (5 days a week) by 8:00 a.m. for all students. **(30 minutes each)**.

- Math Moments
- Story Tree (Literacy)

Teachers will hold an Interactive Google Meet lesson each day for all students that will be literacy-based for two (2) hours, which will include:

- Morning Meeting
- Literacy Labs
- Gross Motor Skills
- Question and Reflection

Instructional Activities will be posted for students to complete each day.

Preschool – Ready Rosie – *Model Moments*

Ready Rosie Model Moments *videos* will be posted to demonstrate fun, easy activities that families can do at home and on the go to strengthen bonds and build on classroom learning.

Attendance is mandatory.

Remote learning must adhere to length of school day requirements pursuant N.J.A.C. 6A:32-8.3, local attendance policies, and any other local policies governing delivery of services to, and district expectations of, students participating in remote programs and their families.

(A school day may never be less than 4 hours.)

K-2 Virtual Instruction Plan 2020-2021

Two classes from each grade level will be paired together in one Google Classroom. The two classroom teachers will be set up as co-teachers. If there is an ESL or ICS teacher those teachers will be added to the classroom as well.

INSTRUCTIONAL RESPONSIBILITIES DIVISION		
CLASSROOM TEACHER 1	CLASSROOM TEACHER 2	ESL TEACHERS
Math Videos Daily <input type="checkbox"/> Monday-Friday	IRA Videos <input type="checkbox"/> 3 per week Writing Videos <input type="checkbox"/> 3 per week	Content Video Daily (Science, Social Studies, and Health)
Letterland Videos <input type="checkbox"/> Monday-Wednesday (3 videos) <input type="checkbox"/> Assessment on Thursday or Friday	Shared Reading/Anchor Lesson/ Mini-Lesson <input type="checkbox"/> 3 per week (based on the Unit Plan)	
Daily Google Meet Whole Group/Small Group <input type="checkbox"/> 45 minutes Foundational Skills <input type="checkbox"/> 45 minutes Math <input type="checkbox"/> 30 minutes Office Hours	Daily Google Meet Whole Group/Small Group <input type="checkbox"/> 45 minutes Reading <input type="checkbox"/> 45 minutes Writing <input type="checkbox"/> 30 minutes Office Hours	Google Meet Small Group ESL/Content Instruction <input type="checkbox"/> 2 hours per day
Grading for assigned subjects and content for non ELLs	Grading for assigned subjects and content for non ELLs	Grading for ESL & Content for ELLs
Monitoring of electronic instruction <input type="checkbox"/> Istation <input type="checkbox"/> Vocabulary Spelling City <input type="checkbox"/> iReady	Monitoring of electronic instruction <input type="checkbox"/> Istation <input type="checkbox"/> Epic	
Communication with families of students on roster	Communication with families of students on roster	Communication with families of students on roster

Important Information

- For classes without an ESL teacher the building administrator will arrange for an ESL teacher to share the content videos with the classroom teacher to post
- If there is an odd number of classes the building administrator will either group 3 classes together or make an arrangement for the classroom to pair up with a class of the same grade level at another school
- THIS PLAN IS NOT FOR SELF-CONTAINED CLASSES UNLESS THERE IS AN APPROPRIATE MATCHING CLASS-REQUIRES APPROVAL BY THE BUILDING ADMINISTRATOR

Attendance is mandatory.

Remote learning must adhere to length of school day requirements pursuant N.J.A.C. 6A:32-8.3, local attendance policies, and any other local policies governing delivery of services to, and district expectations of, students participating in remote programs and their families.

(A school day may never be less than 4 hours.)

3-5 Virtual Instruction Plan 2020-2021

THIS WAS LEFT BLANK INTENTIONALLY. WILL BE UPDATED SHORTLY.

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Secondary and Special teachers must upload, *at least*, two *videotaped* mini-lessons in their content/special area each day (5 days a week) by 8:00 a.m. (Each Video must be at least 30 minutes.)

Google Classroom

ALL Lakewood School District teacher must maintain *Google Classroom* for each of one his or her classes.

Elementary School teachers should create a different Google classroom for each subject area, in order to make it easier for both the teacher, and students to maintain assignments.

Please number your assignments, as this will help student keep track of their work, without feeling so overwhelmed!

Interactive Google Meet Lessons

Lakewood Elementary School Teachers must hold Interactive Google Meet Lessons for two (2) hours each day.

Secondary teachers must hold Interactive Google Meet Lessons for each of their Class periods.

Attendance is mandatory.

Remote learning must adhere to length of school day requirements pursuant N.J.A.C. 6A:32-8.3, local attendance policies, and any other local policies governing delivery of services to, and district expectations of, students participating in remote programs and their families.

(A school day may never be less than 4 hours.)

A classroom whether in the traditional form, or the online form, must be a safe place to foster and engage in open discussions without hostile, discriminatory, or inappropriate comments. **Therefore, it is important for all teachers to set ground rules for online discussions.**

Rules for Online Discussions

(Rule of Thumb: If you would not do or say something in real life, do not do it online either)

Before posting your question, check to see if anyone has asked it already and received a reply. Just as you would not repeat a topic of discussion right after it happened in real life, do not do that in discussion boards either.

Stay on topic. Do not post irrelevant comments links, thoughts or pictures.

Do not post in all CAPS! If you do, it will look like you are screaming.

Do not write anything that sounds angry or sarcastic, even as a joke, because without hearing because without hearing your tone of voice, your peers might not realize you are joking.

Always remember to say “Please” and “Thank you” when asking help from your classmates.

Respect the opinions of your classmates. If you feel the need to disagree, do so respectfully and acknowledge the valid points in your classmate’s argument. Acknowledge that others are entitled to have their own perspective on the issue.

If you reply to a question from a classmate, make sure your answer is accurate. If you are not 100% sure, when the paper is due, do not guess!

If you ask a question and many people respond, summarize all answers and post that summary to benefit the whole class.

Be brief, if you write a long answer in response to a simple question, it is unlikely that anyone will spend the time to read it all.

Do not bad mouth others. You may disagree with their ideas, but do not mock the person, by calling them names.

If you refer to something one of your classmates said earlier in the discussion, quote just a few lines from their post so that others will not have to go back and figure out which post you are referring to.

Before asking a question, search the internet, to see if the answer is obvious or easy to find.

Check the most recent comments before you reply to an older comment, since the issue might have been already resolved.

Be forgiving if your classmate makes a mistake; do not badger him or her for it. Just let it go – it happens to the best of us.

Run a spelling and grammar check before posting anything to the discussion board. It only takes a minute, and can make a difference!

Teaching Strategies that are Important for the Remote Classroom

1. Establish your presence and create a sense of community.

Welcome your students to their “**new**” learning community. Remote learning is new to everyone, establish guideline, and set rules.

2. Be available.

Be visible and available to your students online.

Schedule “open” Google Meet meetings to review content with students. It is easy to come across as being an “absent” educator online, but good communication helps students see that you value them.

3. Use online resources.

There is an abundant amount of material online – use them!

4. Keep students engaged.

Plug in a story, pictures, videos, a little humor, keep students engaged!

5. Make your assignments clear.

Students can find accessing and understanding assignments and notes online confusing, so make it easy for them to know what they have to do each week, when the work is due, and **how much it counts toward their final grade.**

6. Provide ongoing feedback.

Provide students regular feedback so that they can quickly identify behaviors or skills they need to improve on, it is also another way to establish a personal connection with your students.

7. Create an Open Forum or Discussion Board

Create an open forum or discussion board so that students can support and mentor each other (use the attached rules).

Interventionists

Interventionists will use Google Meet to provide at least two (2) individualized (or small group) Tier 3 Intervention sessions for each student per week. Some additional guidelines follow:

Interventionists will use the standard scrolling schedule template to document the session schedules worked out and continue to update this schedule in Google Intervention folder.

Interventionists will continue to use the standard Lesson Plan template to plan for your sessions and document student outcomes.

Interventionists will continue to use the standard Graphing Template to document student progress.

Interventionists will continue to jot notes in Realtime when they communicate with a parent and/or when a session has been conducted with a student.

Special Education Teachers

The focus of instruction should be individualized and based on the students' IEPs their goals, the modifications, and accommodations within the IEP. To ensure this differentiation occurs, there should be communication between special and general education teachers, case managers, paraprofessionals, and therapists to support students in accessibility and in meeting their IEP benchmarks and goals.

Any changes to programs or goals should be made in conforming to federal and state required procedural safeguards.

Should special education students have social emotional concerns, special educators should collaborate with the students' therapists, Case Managers and social workers to work on activities that support students with stress/anxiety reduction and other SEL activities.

Everyone is responsible for the efficacy of the IEP.

Scaffolding, communication and breaking up assignments into more manageable parts are extremely important in regard to remote learning.

Special Education teachers, and 1:1 paraprofessionals must meet the needs of individual students, according to their IEP goals and objectives. Lessons should be held in on Google Meet in small groups and individually if needed.

Parent phone conferences **must be held** in order to get parent input on how to meet the needs of the student during remote learning – document all communications on Realtime.

All student data, Google Meet lessons, and parent communications must be **meticulously** documented on Realtime.

Program Paraprofessionals should also participate during Google Meet sessions; they may take student data, and participate and assist students with their work, etc.

1:1 Paraprofessional Support During Remote Learning

1:1 Paraprofessionals were hired by the Lakewood School District to meet the needs of **specific** students, as per each **their** IEP.

1:1 Paraprofessionals will plan with Special Education/General Education Teachers, as to what supports are needed specific to IEP Goals and Objectives.

1:1 Paraprofessionals will review strategies specific to IEP Goals and Objectives, as instructed by the Special Education Teacher.

1:1 Paraprofessionals will answer any questions or concerns from the teacher or student regarding assignments or tasks for the day, via school email or Google Meet.

1:1 Paraprofessionals will mirror classroom accommodations when applicable, if possible.

1:1 Paraprofessionals will provide clarification and support during assignments.

1:1 Paraprofessionals will assist the student during Google Meet lessons, as per the student's IEP.

1:1 Paraprofessionals will provide behavioral supports when needed, as collaborated with the Special Education and/or General Education Teacher.

1:1 Paraprofessionals may assist the General Education and/or Special Education teacher with daily communications with the families of their assigned student via school email. All communications must be documented on Realtime.

1:1 Paraprofessionals may assist the General Education Teacher and Special Education teacher in devising accommodations, modifications, and special strategies for reinforcing material or skills based on an understanding of individual student's needs.

1:1 Paraprofessionals **must meticulously document** all communications with the **individual student** via Google Meet, and email, on Realtime.

1:1 Paraprofessionals **must meticulously document** all communications with the **individual families** via school email, on Realtime.

1:1 Paraprofessionals will complete all **Safe Schools** online training, unless they are working as a bus aide for the school lunch program.
(1:1 Paraprofessionals may be 1:2 or 1:3)

Program Paraprofessionals

Program Paraprofessionals will plan with the Special Education/General Education Teacher, as to what supports are needed specific to IEP Goals and Objectives,

Program Paraprofessionals may answer any questions or concerns from the teacher or students regarding assignments or tasks for the day, via school email or Google Meet.

Program Paraprofessionals will mirror classroom job duties, when applicable, if possible.

Program Paraprofessionals will provide clarification and support during classroom assignments.

Program Paraprofessionals will assist the students and teachers during Google Meet lessons.

Program Paraprofessionals will provide behavioral supports when needed, as collaborated with the Special Education and/or General Education Teacher.

Program Paraprofessionals may assist the General Education and/or Special Education teacher with daily communications, via school email. All communications must be documented on Realtime.

Program Paraprofessionals may assist the General Education Teacher and Special Education teacher in devising accommodations, modifications, and special strategies for reinforcing material or skills based on an understanding of individual student's needs.

Program Paraprofessionals must meticulously document all communications via Google Meet in a notebook for their records.

Program Paraprofessionals must meticulously document all communications with the **individual families** via school email, on Realtime.

Program Paraprofessionals will complete all **Safe Schools** online training, unless they are working as a bus aide for the school lunch program.

Related Services

Related Service professionals play a vital role in the daily instruction of students with IEPs.

It is essential during remote learning that these professionals are a part of the continued learning of our students.

Speech Therapy, Occupational Therapy and Physical Therapy Services are offered via live video conferences, as per IEP mandates of individual students pending parental approval to participate.

All therapists will utilize *Google Meet* for video conferencing, as the Lakewood School District is part of Google, *G Suite*, which has a Business Associate Agreement in place, and is HIPAA compliant.

All communications must be documented on Talk Trac, in log notes, as well as, the Google spreadsheet provided to you by the Supervisor of Related Services

All sessions must be documented in SEMI.

Video therapy conferencing applies to the provision of nonpublic occupational and physical therapy services.

All Therapists must be *meticulous* in maintaining their documentation on **Talk Trac**.

Documentation must include; attendance, quantitative and qualitative data and a session note.

Child Study Team

The New Jersey Department of Education requires that the Child Study Team include a school psychologist, a learning disabilities teacher-consultant, and a school social worker. These professionals are all certified and employed directly by the Lakewood Board of Education.

Child Study Team meetings also include general and special education teachers, therapists, translators, and administrative staff, when applicable.

Child Study Team Secretaries will call parents to schedule meetings and secure email addresses.

Evaluations will be mailed to parents/guardians.

Child Study Team members will also:

Hold *Counseling Sessions* via Google Meet.

Discuss with parents/guardians any concerns that may arise.

Discuss concerns/issues with teachers and/or building administrators that may arise.

Talk to individual students, when applicable.

Child Study Team members must be *meticulous* in maintaining documentation on **Realtime**.

Intervention and Referral Services Team (I&RS)

The Intervention and Referral Services teams are building-based, inter-disciplinary teams that meet regularly to develop intervention plans for students experiencing significant academic and/or social/emotional difficulties in the classroom.

I&RS teams continue to meet daily, Monday, through Friday, via video conferences.

I &RS Team Members must be **meticulous** in maintaining their documentation on **Realtime**.

Guidance Counselors

Guidance counselors work with students and families by providing support.

They are helping students develop self-confidence, and coping skills, so when faced with a problem, they have the ability to adapt to changing situations.

Responsibilities include, but are not limited to:

Working with administrators and staff to develop a plan for how staff, students and families can reach them via phone, school email or Google Meet.

Contacting families and students as needed.

Hosting “Open” Google Meet Sessions every week.

Meeting with students individually and in groups via video conferencing (Google Meet), in order to meet the social emotional learning needs of students.

Supporting students and families by providing the necessary academic counseling in order to graduate high school.

Supporting students and families by providing the necessary academic, college and career counseling and advisement.

Support students and families by providing the necessary academic counseling in order to graduate junior high school.

Collaborate with administration and staff to determine the remote learning options available to provide consultation, as well as counseling support services based on grade level bands.

Monitor the social/personal development of their students and their students’ *active participation* in remote learning.

Parent Communications

It is **not** the intention of the Lakewood School District to have parents become the sole provider of educational content; however, the schools do have to rely on their support.

With a strong partnership, we can keep progressing forward during this unprecedented time!

For this reason, all teachers must call parents of every students at least 1-2 times a week.

All parent communications must be meticulously documented in Realtime.

All district staff members must follow all Board approved policies.

All Board of Education Policies are on the Lakewood School District's website www.lakewoodpiners.org (under Information).

Communicating with Students

Maintain classroom norms as much as possible

Remind students how to best communicate with you, the teacher (1:1 para), and when it is appropriate (during the school day) – via school email, via Google Classroom, via Google Meet/Hangout.

Teachers must respond to student emails and Google Classroom with 24 hours.

Teachers must maintain regular communication, each day via Google Classroom, Google Meet and School Email.

Parents Home Language

All communications must go home to parents in English ***and*** the Parents Home Language. Please check Realtime – to check the parents’ home language!

If you are using Google translate, or another translating platform, please note that on the communication.

Communicating with Families

In order to communicate with families, a list of all multilingual teachers, paraprofessionals and secretaries were emailed to staff members in order to eliminated/reduce language barriers.

The District will provide recommendations on how and where to get medical assistance.

The District will provide information on how and where to get family assistance.

The District will provide information on how and where to get food supplies.

The District will provide recommendations on how to support the whole child.

The District will provide daily updates in English and Spanish.

Board of Education Updates

All Board of Education updates are live streamed for the Community to View.

All Lakewood School District Staff Members receive a copy of the BOE update each day via email.

All Lakewood School District students receive a copy of the BOE updates via email.

Lakewood School District parents receive a copy of the BOE updates each day via the Piner Connection.

Lakewood Board of Education updates can also be viewed on the Lakewood Scoop.

All Board of Education updates are live streamed in English and Spanish.

Superintendent Updates and Reminders

All staff members receive a morning email from the Superintendent, with daily reminders, updates, and at times contain relevant articles, etc.

Report Cards and Progress Reports

Report Cards are posted on the Parent Portal.

Special Education and Related Services Progress Reports are posted on the Parent Portal.

***If the parent/guardians Home Language is posted on Realtime as Spanish, the Report Cards and Progress Reports are in both English and Spanish.**

Addressing the Social-Emotional Learning (SEL) Needs of Students

Support students by:

- ◆ Monitoring and support student participation.
- ◆ Keeping up with daily rituals.
- ◆ Sending your students messages of support.
- ◆ Building a supporting environment and keeping traditions like “spirit week.”
- ◆ Prompting discussions, collaboration, feedback and assessment.
- ◆ Holding Google “Meet” Session
- ◆ Refer students to School Based Counseling:
MBradleyArkush@Lakewoodpiners.org
- ◆ Refer students to the building Guidance Counselor
- ◆ Refer students to the “Open” Guidance Counselor Sessions each Week, in every building.
- ◆ All Guidance Counselors have individual Google Meet sessions as well.
- ◆ Suggestion a remote learning schedule for student learning and engagement.
- ◆ Create discussions boards so students can mentor and support each other (use discussion rules attached).
- ◆ Students receive all Board of Education Updates via email.

Health and Wellness

If a child or staff member gets sick, it must be reported to the **school nurse** (as well as the Administrator/Secretary) of your assigned building.

Please email or call your school nurse to inform them.

1. Gayda, Christine- Piner- cgayda@lakewoodpiners.org
2. Maley, Eileen- Spruce- emaley@lakewoodpiners.org
3. Salameh, Marian – Msalameh@lakewoodpiners.org
4. Neppel, Arlene- CAGS- aneppe@lakewoodpiners.org
5. Pomponio, Myra- LMS- mpomponio@lakewoodpiners.org
6. Pugliese, Barbara- LHS- mpugliese@lakewoodpiners.org
7. Schacht, Corinne- LECC- cschacht@lakewoodpiners.org
8. Williams-Browne, Hyacinth- Oak- hbrowne@lakewoodpiners.org

The School Nurse will assist families with any questions they may have.

Any families needing further assistance will be provided with information for Social Services, Department of Health, Local Food Pantries, or a local Medical Facilities, based on need.

Planning for Possible Illness

Staff Illness

If a staff member becomes ill, a substitute will be called in to cover the teacher's online class and provide support to students.

Student Illness

If a student becomes ill, he/she will be excused, and marked absent/sick. The student will be given ample time to make-up the missed work.

Attendance

Attendance will be monitored each day, and truancy charges will be filed, if and when applicable.

Attendance Officers will conduct home visits, upon request, wearing protective gear and utilizing “Social Distance,” safety measures, in order to ensure the health and safety of District students.

Attendance includes:

- ◆ Completed assignments for the day.
- ◆ Google classroom login for the day.
- ◆ Completed student poll on Google Classroom, if applicable.
- ◆ Viewing of teacher created mini-lessons (videos), and response (s), if applicable.
- ◆ Google Meet, if applicable.

Immediately contact your assigned Attendance Officer to conduct a wellness check if:

- ◆ A student is not completing work, and the parent is not responding to phone calls.

DCPP 1-877-652-2873

Immediately call DCPP, the Lakewood Police Department, and your building Principal, if you call a child’s home and you believe the child is in danger, for any reason.

When you call, ask if the family needs assistance with anything.

Make sure they have food for the kids!

We have been able to get food and needed items for many families!

Unfortunately, there have been numerous cases!

Our students are depending on your phone calls!

Homeless Students and Families

McKinney-Vento Homeless Assistance Act ensures that homeless children and students are provided with a thorough and efficient education (Preschool students through Grade 12).

The Lakewood School District contacted the 85 families on the homeless list to ensure:

- ◆ The family had copies of instructional packets.
- ◆ The family had Computer devices in order to have access to educational materials.
- ◆ The family was receiving free breakfast and lunch.
- ◆ The information on record was correct.
- ◆ To make the family aware of available Community resources.

Harassment, Intimidation, and Bullying (HIB)

All students are entitled to an educational environment that is free of Harassment, Intimidation and Bullying.

Any student or parent/guardian that reports a HIB incident during Remote Learning, a HIB Investigation will be conducted, as per Board Policy.

Professional Development, Grade Level Meetings & PLCs

Staff Professional Development, Grade Level Meetings & PLCs are conducted each week via Google Meet with building Administrators.

Leadership Meetings with the Superintendent

Leadership meetings are conducted with Principals and Supervisors via Google Meet.

School Nutrition Benefits for Eligible Students

All students in the Lakewood School District are eligible for free **lunch** and **breakfast**.

Sodexo Food Service, and Gelbstein's Bakery, create breakfast and lunch bags for each student, which are delivered to every bus stop each morning, Monday through Friday.

Bus Vendors deliver the breakfast and lunches from each school to the bus stops.

Parents/guardians pick-up the breakfast and lunch bags each day, at their child's regularly scheduled morning bus stop.

Any student who walks to school, can pick-up their breakfast and lunch at the school they attend, between 7:00 a.m. and 8:00 a.m. each morning, Monday through Friday.

All staff members involved in the breakfast/lunch program wear protective gear, which includes: a facemask, coveralls, gloves, & a hairnet

Computer Loan Requests

Computer loan requests can be made by completing a “computer loan request form.”

All request forms must be returned to Jim Trischitta, the Director of Technology.

Computer loan request forms can be found on the District website in both English and Spanish.

Computers are delivered via the Morning breakfast/lunch program buses.

Warehouse & Mail Plan

The Warehouse Manager will be responsible for collecting the districts mail each day from the Lakewood Post Office by 9:00 am daily.

The Warehouse Manager will contact UPS and Fed-ex and advise them that the District Office will only accept deliveries between 9:30 am and 12 noon Monday through Friday.

The District Office warehouse will be open to accept deliveries or pickup items from 9:30 am to 12:00 pm daily.

The Warehouse Manager will be responsible for delivering district mail to the following individuals at their listed address, as requested.

A. Superintendent Winters

B. Kevin Campbell Assistant Business Administrator

C. Michael Inzelbuch General Council

All Deliveries to non-public schools ***are suspended*** until further notice.

Non-public schools will be contacted by phone when their orders have arrived at the warehouse.

Non-public school will be able to pick up items between 9:30 am to 12 pm daily at the District Warehouse.

Non-public school deliveries will resume once the district returns to normal operation.

Mail addressed to individual schools or employees will be held at the district warehouse.

Paychecks will be mailed by the warehouse to employees. No employees may pick-up checks at this time, as it poses a **health risk** to **ALL**.

The delivery and pick-up of all items will be conducted in a District owned vehicle.

The Warehouse Manager, will operate the vehicle to and from his home in order to make the pickup and delivery of mail more efficient.

Security

In the absence of students and staff, Lakewood School District Security Specialists will patrol all Lakewood School District buildings to ensure the safety and security of all district property.

District Office Staff

Key business office staff, have the ability to log onto Systems 3000 from home, which allows the District to remain operational while working remotely.

If and when district staff must go to the office, social distancing measures are utilized.

Central Administrative staff is working remotely from home.

Board of Education Meetings

Board of Education meetings are “virtual,” live streamed meetings.

The meetings can be viewed by the Public from the Lakewood School District website, and the Lakewood Scoop.

Public comments are received via email at BOEMeeting@Lakewoodpiner.org from **6:30 p.m. to 7:30 p.m.** prior to the **7:30 p.m.** Board of Education meeting start time.

Board meetings are Video Conferenced on Zoom.

Community Resources

Community Ambassadors

1563 Old Freehold Road, Toms River
Juan and Mary Guarin at (732) 349-1550, Extension 339
<https://www.communityambassadorsnj.org/>

Food Pantry Hours:

Saturday: 11 a.m. -12 p.m.

Sunday: 5:00 p.m. – 6: 00 p.m.

Wednesday: 6:00 p.m. – 7:00 p.m.

Thursday: 1:00 p.m. – 2:00 p.m.

Additional hours can be made upon request.

Voz Latina

Alejandra Morales
Casa de la Tia
206b Main Street

Calvary Lighthouse Church - House of Blessing

1133 East County Line Road, Lakewood
For more information, call (732) 924-1541
Yvonne Marti De Daniels
Days of operation: Monday, Tuesday and Wednesday from 11:00 a.m. to 1:00 p.m.

COVID-19 Testing

Immigrants without legal status, who do not have a state driver’s license, can visit a **Federally Qualified Health Center**, which provides health care to people without insurance and immigration status, for a free COVID-19 test.

Call the center ahead of time for availability and instructions on what documents to bring to receive a test!

Ocean County Health Centers:

Chemed 1771 Madison Avenue (Route 9) 732-364-2144

Ocean Health Initiatives Second Street 732-363-6655

COVID-19 Testing is also being conducted at **Ocean County College**.

Each person seeking a test has to be registered, have a doctor’s prescription, and provide proof of residency.

The Testing site is open from 9:00 a.m. to 3:00 p.m. Monday through Friday.

Ocean County College – 1 College Drive, Toms River

For more information go to: www.ochd.org

Financial Assistance

The United Way located in Wall Twp. can help with rent and utilities through the Community Economic Relief Fund [877-652-1148](tel:877-652-1148)

Mental Health Support Services for Children up to age 21

PESS - Hospital Emergency Service for Psychiatric Assessment for people experiencing thoughts of harm to self or others. - [732-886-4474](tel:732-886-4474)

Performcare - For immediate crisis assistance from Mobile Response or for non-crisis mental health support please continue to contact Performcare for assessment and assistance [877-652-7624](tel:877-652-7624)

Crisis Text Line - Text "NJ" to 741741

Second Floor Youth Helpline - [888-222-2228](tel:888-222-2228)

Mental Health Support Services for Adults

Family Helpline for Parents and Caregivers experiencing stress [800-843-5437](tel:800-843-5437)

Domestic Violence Hotline - [800-572-7233](tel:800-572-7233)

Mental Health Hotline for children and adults for immediate mental health support and referrals - [866-202-4357](tel:866-202-4357)

5511 DRESS AND GROOMING

Grades Kindergarten through Eight

The Lakewood Board of Education has approved a mandatory dress code for students in grades Kindergarten through eight. Any attire or grooming which is considered to be immodest, sloppy, or affects classroom atmosphere adversely, or which creates a behavioral problem will be considered unacceptable. Students are prohibited from wearing clothing that is unsafe, dangerous or a health hazard; clothing that contains offensive or obscene symbols, slogans or words that degrade gender, culture, religion, ethnic background or sexual orientation; clothing that contains language or symbols dealing with drugs, alcohol, tobacco, weapons, violence, vandalism, gangs or sex; halter tops, tank tops, tube tops, thin-strapped tops, mesh, fish-net styles, spandex-type materials or clothing which exposes the back, chest and shoulders, see-through, shiny nylon, denim or denim-like tops; strapless and backless garments; low cut necklines; short shorts and skirts; bare midriffs; cutoffs or cut-off sleeveless tee shirts; exposed underwear; dog collars and chains that connect one body part to another; hats, flip-flops, shower shoes, bedroom slippers, hooded sweaters and hooded sweatshirts; painter's pants, overalls, hip-huggers, sweatpants, pajama pants, pants with drawstring bottoms, denim or denim-like pants (jeans).

Students are forbidden from wearing hooded sweaters, hooded sweatshirts, coats, jackets, windbreakers, warm-up jackets, hats, gloves and any type of outerwear in classrooms, hallways, cafeteria, and the commons during the regular school day; or any combination of clothing that law enforcement officials consider gang related.

Mandatory Dress Code for Male Students

- Must wear a Face Covering at all times while on school property or in a District school building, except where doing so would inhibit that individual's health or in situations where wearing a face covering is not feasibly, such as when eating or drinking.
- Dress shirts, polo shirts and turtlenecks (Navy Blue)
- Loosely fitted shirts—only one size larger than normal size (Navy Blue)
- Covered midriffs
- Dress shirts buttoned above the chest line (Navy Blue)
- Docker style or dress pants with no more than four regular size pockets and worn at the waist (Khaki)
- Pant cuffs within the heel to toe of pupil's footwear
- Bermuda or walking shorts covering at least mid-thigh (Khaki)

(September to November 1 and April 1 to end of school year)

Mandatory Dress Code for Female Students

- Must wear a Face Covering at all times while on school property or in a District school building, except where doing so would inhibit that individual's health or in situations where wearing a face covering is not feasibly, such as when eating or drinking.
- Long and short sleeve blouses (Navy Blue)
- Slacks and dresses that reach at least to lower thigh—no shorter than fingertips
- Skirts and pants no longer than floor length (Khaki)
- Capris (Khaki)
- Pant cuffs within the heel to toe of student's footwear
- Loosely fitted shirts with collar (Navy Blue)
- Covered midriffs
- Sweaters
- Bermuda or walking shorts covering at least knee length

(September to November 1 and April 1 to end of school year)

- Leggings under shorts or skirts

Dress for Physical Education

- Athletic type shorts without pockets or fringes
- Plain tee shirt
- Sweatshirt with school logo (optional) for outdoor activities in cool weather
- Sneakers or rubber soled athletic shoes, (slip-on shoes, hard soled shoes and bare feet are prohibited)

Students who fail to comply with the dress code policy shall be subject to the district's discipline policy.

High School

Dress code enforcement begins at home. Parent(s) or legal guardian(s) have the primary responsibility of making sure their children understand and adhere to the Lakewood High School dress code, and arrive at school appropriately dressed and groomed.

The dress code described below cannot fully predict all circumstances. For that reason, the Principal or designee reserves the right to determine whether a student's dress is appropriate for the educational environment. Specific dress accommodations for religious reasons will be made.

Clothing

- Skirts and dresses must be no more than four inches above the knee at all times.
- Shorts must be no shorter than the length of the middle finger when arms are held at sides.
- Must cover shoulders and back.
- No sleeveless, off-the-shoulder, halter, strapless, tube dresses or tank top dresses are to be worn.
- Should not be excessively tight; no spandex dresses, skirts, shorts are to be worn during the school day.

Pants

- Spandex pants/capris (leggings, jeggings, yoga, etc.) are to be worn only with shirts, skirts, shorts.
- Ripped pants, jeans or clothing that show an excessive amount of skin is prohibited.
- Must be worn at natural waistline and not expose undergarments' of any kind.
- No pajama pants.

Shirts

- Must cover shoulders and back at all times. Sleeveless tops, off-the-shoulder tops, tank-tops, halter tops, and tube tops are prohibited.
- Low-cut tops (that expose an inappropriate amount of cleavage) and shirts that expose the midriffs (at any time) are prohibited.

- Clothing (jewelry, accessories etc.) that display obscene profane, vulgar or lewd words, pictures, symbolism, messages, designs or double-meaning slogans will be prohibited. (i.e. indicating violence, sex, alcohol, substance abuse and/or use, weapons, slander, or affiliation with any gang associated with criminal activity).
- All clothing that is see-through (including fishnet fabrics or fabric that is too thin) is prohibited.
- Clothing shall conceal undergarments at all times, including shorts, boxer, bra straps, etc. Undergarments are never to be worn as outer garments.
- No pajamas of any kind are to be worn.
- Bandanas are prohibited at all times.
- Outdoor jackets and coats are not to be worn indoors except when entering or leaving the building.
- Any item of clothing (or jewelry) which depicts bias symbols or hate messages or is intended to harass, threaten, intimidate or demean an individual or group of individuals because of sex, color, race, religion, disability, national origin or sexual orientation and which, in the judgment of the administration, has substantial risk of creating a material disruption to the learning environment and/or school operation shall be prohibited.

Footwear

- No slippers. All shoes must have a hard sole.
- No shoes with wheels.
- Sneakers are the only approved footwear for Physical Education classes.

Headwear

- Such as hats, hoods, scarves, etc. are not to be worn in the building during school hours (except for religious reasons).

Glasses

- Non-prescription sunglasses, glazed and tinted glasses except as prescribed by the pupil's doctor are not to be worn indoors.

Book Bags/Back Packs

- All students in the Lakewood School District PreK- 12 must have a clear book bag /back pack as only clear book bag/back packs will be allowed in a school building. Any non-conforming book bags/back packs should not be brought to school and if brought to school they will remain outside the school building at all times. The Lakewood School District is not responsible for a non-conforming book bag/back pack or its contents that must remain outside the school building.
- Student athletes will be issued a special student ID they must wear on a bright colored lanyard so when they are carrying the bag or bags they can be identified from a distance. Coaches will submit a list of the athletes and their names will be in the database. Teachers would also be able to identify these players and the ID would list the sport. If student quits the sport, is removed, or when the season the over the school will issue a new non-athlete ID. The students gear bags will also be searched when they arrive at school.

Other Items

- Chains, cables, or other accessories which could be used as weapons are not to be worn.
- Body adornments, including but not limited to, body piercing jewelry which may jeopardize the safety and well-being of the student or others are prohibited during designated classes.
- Robes, blankets, pillows, stuffed animals, etc. are not to be carried during the school day and will be disciplined according to dress code.

Dress Code Procedure and Enforcement

When a student violates the dress code, he or she will be asked to change his or her clothing when necessary. Each violation will be documented and written documentation of the violation will be sent home. If a student refuses to change, it will be viewed as insubordination and will result in further disciplinary action. Parents may be contacted to supply appropriate attire if needed.

Students who violate the dress code are subject to disciplinary action.

N.J.S.A. 18A:11-1;18A:11-7; 18A:11-8; 18A:11-9

Adopted: 17 October 2013

Revised: 6 August 2018

Revised: 15 July 2020

3216 DRESS AND GROOMING

Lakewood School District employees serve as role models for the pupils and as representatives of Lakewood Schools. Consistent with these roles, all employees, volunteers and substitutes shall dress professionally and appropriately.

Administrators and administrative support employees are expected to project a professional image and should dress appropriately for an office/business environment.

District level employees must adhere to the Staff Dress Code.

Teachers, volunteers, and support personnel (paraprofessionals) are expected to project a professional image that sets positive dress and grooming examples for pupils and shall adhere to standards of dress and appearance that are compatible with an effective learning environment.

School based personnel shall follow this policy on all days pupils are in attendance. Principals may designate one day per month when reasonable modifications to this policy may be made and must notify the Superintendent's office when implementing any modifications to this policy. Principals may also determine the appropriate dress to be worn on workdays pupils are not in attendance. All other personnel shall follow the policy on all work days unless directed differently by their supervisor.

Physical Education teachers, coaches and athletic volunteers should wear the appropriate athletic attire necessary to meet the requirements of their job responsibilities and a sweat or warm-up suit when not actively teaching physical education classes or coaching.

Bus Drivers must wear District provided uniform collared polo shirt and Khaki bottoms. Pants length cannot be below the shoe line or touching the floor. Khaki shorts are permitted but must not be more than four inches above the knee. Shoes, for safety reasons, must be closed back with non-slip soles.

All employees are expected to dress in a professional manner. Clothing must be neat, clean, in good repair, and appropriate for on the job appearances at all times. Employees shall not wear on the outside of their clothing any jewelry or similar artifacts that are obscene, distracting, or may cause disruptions to the educational environment.

The Dress Code applies to all district employees, at all locations.

Physical Education teachers must follow the staff dress code for their gender on parent conference days, PTA/PTO/PTSO meetings, and other occasions when not instructing class.

Appropriate dress for female staff:

- Must wear a Face Covering at all times while on school property or in a District school building, except where doing so would inhibit that individual's health or in situations where wearing a face covering is not feasibly, such as when eating or drinking.
- Dresses and skirts which are no shorter than three inches above the knee. Dress and skirts which are ankle length and tight enough to hinder walking are not acceptable attire. The slit of a dress or skirt must come no higher than three inches above the knee.
- Slacks and Capri pants may be worn in an appropriate manner. Capri pants must be below the knee. Physical education teachers may wear shorts. All other female staff will not wear shorts.
- No jeans or jean clothing of any color are acceptable.
- T-shirts are not allowed. Low cut blouses, see-through clothing, off the shoulder, halter style, tank tops, or clothing which reveals the midriff are not allowed. Sleeveless clothing must cover undergarments.
- Shoes and sandals without a back strap are unacceptable. Flip-flops are not allowed.
- Athletic shoes/sneakers are not allowed for nonphysical education teachers.
- Earrings on females are the only visible piercing allowed.
- Hats are not to be worn inside.
- Tattoos that are considered offensive, racist, vulgar, show scenes of violence, drug-related, contain strong sexual imagery, gang related or contain obscene phrases may not be visible.

Appropriate dress for male staff:

- Must wear a Face Covering at all times while on school property or in a District school building, except where doing so would inhibit that individual's health or in situations where wearing a face covering is not feasibly, such as when eating or drinking.
- Men must wear a dress shirt and tie.
- Physical education teachers may wear a collared sport/golf shirt.

- Slacks and casual dress pants are acceptable. Physical education teachers may wear shorts. All other male staff may not wear shorts.
- No jeans or jean shirts of any color are acceptable.
- T-shirts or tank tops are not allowed.
- Shoes and sandals without a back strap are unacceptable. Flip-flops are not allowed.
- Athletic shoes/sneakers are not allowed for nonphysical education teachers.
- Facial hair must be kept neat and clean. Hair length should not impair vision.
- Hats are not to be worn inside.
- Earrings on males are the only visible piercing allowed.
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**APPROPRIATE DRESS FOR MALE STAFF BETWEEN
May 15th and June 30th and September 1st and October 15th:**

- Men may wear a collared sport/golf shirt.
- Slacks and casual dress pants are acceptable. Physical education teachers may wear shorts. All other male staff may not wear shorts.
- No jeans or jean shirts of any color are acceptable.
- T-shirts or tank tops are not allowed.
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By enacting this dress code policy, the Lakewood School District recognizes that there are occasions when individuals may need to wear specific clothing due to medical reasons. When such is the case, the employee must provide the proper medical documentation that gives rise to the need for deviation from this dress code policy.

Any employee deemed inappropriately dressed according to this dress code policy will be sent home until he/she returns with appropriate attire.

N.J.S.A. 18A:27-4

Adopted: 17 October 2013
Revised: 16 December 2015
Revised: 14 December 2016
Revised: 15 July 2020

4216 DRESS AND GROOMING

Lakewood School District employees serve as role models for the pupils and as representatives of Lakewood Schools. Consistent with these roles, all employees, volunteers and substitutes shall dress professionally and appropriately.

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N.J.S.A. 18A:27-4

Adopted: 17 October 2013

Revised: 16 December 2015

Revised: 14 December 2016

Revised: 15 July 2020

Addressing the Digital Divide

All families in the Lakewood School District were given ample opportunities to request a District provided Chromebook.

The District delivered Chromebooks during the Health Related School Closure via the Breakfast and Lunch buses, as well as made scheduled appointments at the District Office for those families who had a difficult time meeting the School buses.

For those families who had numerous children in one household, the District provided more than one Chromebook.

Students in the District were provided with internet access via a local company.

All students, with the exception of seniors were told to keep their Chromebooks throughout the summer, unless they were moving, in order to encourage students to work on the District's Remote Learning Summer Title 1 Programs.

The District has ordered additional Chromebooks utilizing Title funds, and will be applying for the New Jersey Department of Education's one time grant that will be released during the week of July 24, 2020 (CARES, ESSER) to address the digital divide.

The goal is to provide all students in the Lakewood School District with a 1:1 Chromebook, through the NJDOE's CARES application.

School Drills

At the suggestion of the NJDOE, all Fire and Security Drills until further notice will be conducted as **tabletop exercises** each month, as these drills do not require close contact or adaptations.

Adapting drill methods to account for health and safety risks, due to the pandemic, may enforce and develop bad habits and muscle memory that should not be enforced.

Tabletop exercises involves key personnel discussing simulated scenarios in an informal setting. Tabletop exercises are conducted to assess plans, policies, and procedures.

The **Director of Security** will facilitate tabletop exercises.

1. If I have a fever do I need a COVID-19 Test before coming back to work?

If you wake up with a fever. You may not come back to work without submitting COVID-19 NEGATIVE test results to your building Principal/Supervisor. **You should also be retested in two weeks, as sometimes the test comes back negative if you test too early.**

2. If someone in my immediate family wakes up with a fever, do I have to take a COVID-19 test before coming back to work?

If you have a child or spouse, that you are living with, who has a fever, you may not come back to work until you have taken a COVID-19 test. **If you test negative, you should repeat the test in two weeks, to make sure. Sometimes, if you test too early the test can come back negative.**

Questions Sent to the Superintendent by the LEA President:

1. Is this document for the entire year?

This document will be in place until the Governor, the NJDOE and the Department of Health tell the Lakewood School District otherwise.

2. If staff are planning to take a leave, is there a plan in place for substitute coverage?

The Lakewood School District hired the GHR for long-term substitute coverage. As of August 6, 2020, the District received 1 teacher and 1 para request leave.

3. **Hand washing breaks are the responsibility of the teacher. Teachers are responsible for having their students take handwashing breaks. Some classrooms have sinks, some do not. You will have to improvise depending on your school and your classroom.**

4. Will the District have enough substitutes?

The Lakewood School District hired the GHR for long-term substitute coverage. As of August 6, 2020, the District received 1 teacher and 1 para request leave.

5. When do teachers have time to post on their Google Classroom?

Teachers can post on their Google Classroom during their Prep Period.

6. When are custodians cleaning touchpoints?

Custodians clean touchpoints throughout the entire day.

7. How will the CST, IRS, OT, PT, Speech, and ESL meet with their students?

CST members, OT, PT, & Speech Therapists have been evaluating students for several months now!

Plexiglas has been purchased for therapists to continue their services. Students will wear their face coverings and shields for added protection.

ESL Teachers push-in with the classroom teacher.

8. Do Face Shields and Gators need to be worn together?

ALL students and staff must wear a face covering. Students and staff may wear the shield in addition to the face covering for added protection. The face shield should NOT be worn without the face covering.

9. How will gym equipment be cleaned between classes?

Cleaning products have been purchased to clean equipment between classes.

10. Will there be enough custodial staff to clean the outdoor play equipment?

The District has purchased spray guns to clean outdoor equipment. Additional custodians have been added to Aramark's staff.

11. Can staff be allowed to put in their own maintenance requests into school dude?

Staff members must give their requests to the assigned school secretary who will input the requests into School Dude.

12. Is the air conditioning system in each building running at maximum efficiency?

All air- conditioning systems have been checked and all filters were changed on July 1, 2020.

13. Can we come up with a much more accountable way for the custodians to complete their work of cleaning?

Aramark created a checklist for custodial staff.

14. Are there social distancing markers for students arriving and departing school?

As stated in the plan, students will be going directly to their classrooms. Social distancing markers will be on the floors inside the school (in the plan).

15. Can a Google Doc be utilized for COVID-19 questionnaires instead of daily house calls? Can these forms remain in a Drive folder and not be printed due to lack of school printers and home/school contamination concerns?

As stated in the plan, yes.

16. Which teacher is responsible for calling in secondary school to avoid duplicate calls to the same family?

As stated in the plan, since students are in Cohorts, teachers can divide the students up and share the responsibility of making the calls.

17. Students will be given a washable facemask, how can cleanliness be ensured as many students have difficulty laundering uniforms/clothes regularly?

Like the laundering of uniforms, this is outside the control of the District.

18. Is it mandated or suggested that students wear masks on the bus?

Mandated – See the student Code-of-Conduct and the Dress Code Policy.

In the classroom? Mandated.

Recess – Students may take off their face coverings during recess if they are 6 feet apart, and outdoors –while performing physical activity. If students are gathering in a group, they must wear their face coverings.

Physical Education – If students are outside during Gym, Social Distancing, and taking part in Physical Activity, they may take their face covering off. If they are sitting with their class they must put it back on.

19. When and how will teachers be issued their PPE?

On the first day of school, by their Building Administrators.

20 . Contracted time is 5 minutes before students, how can all staff enter,

The Questionnaire is online. They complete it while sitting in their car.

Enter the building and take their temperature at the Kiosk. The District is also pay 3-4 staff members to arrive early to take temperatures using the contactless, infrared thermometers.

21. What happens to a student who gets sick? Is there a sick room in each building?

As stated in the plan, each school will have an assigned isolation area, which must be a large area, in which all students waiting to be “picked-up” by a parent must wait, with their mask on, and sit 6 feet apart OR MORE from others.

22. Once it is determined that a student is sick how will the contact tracing work?

The Nurse and Assistant Principal, who have both taken the Contact Tracing course given by Jon Hopkins University, will track who the child has been in “close” contact with in conjunction with the DOH. It does not mean everyone who the child passed in the hallway.

23. For staff who share classrooms and texts will extra books be purchased or will books be cleaned between usage?

All buildings are responsible for having enough books every year for all students.

Shared reading books will be left in a bin for 3-4 days prior to being shared with other students.

24. When a parent reports yes to any of the questions, including fever - what is the process for additional reporting?

Students may not report to school until they test negative for COVID-19.

25. If back to full capacity and on site teaching, will homerooms be reinstated to a lot for testing and breakfasts?

Students will report to first period.

26. Will students follow the same cohort or switch classes?

Elementary School students stay with their same class all day.

Middle School students are with the same “Cohort” of students. Teachers will be changing rooms, not students, with the exception of a few classes.

27. Will clear facemasks be purchased for any staff or students who may need to see facial expressions, read lips, visualize etc.?

No.

28. If buses cannot run at full capacity, are there enough buses to social distance and get students to school on time?

All students are mandated to wear masks on the buses if social distancing cannot be maintained.

29. How do we verify that the buses are being sanitized during runs between for our schools as well as private schools?

It is in the Bid Specifications that Bus Drivers must sanitize between runs.

30. What about the students, due to limited busing, that are arriving at school 30 -40 minutes early?

Buses will not be arriving early this year.

31. Who and how will the buses be wiped down and disinfected during runs?

The Bus Drive is responsible for disinfecting the bus between runs, as stated in the bid specifications.

32. How will taking student temps as they board the bus affect the times of the bus runs?

It will taking longer.

33. How will you accommodate “social distancing” during bus arrival and dismissal?

All School Principals created a plan to have students and staff enter and exit through multiple entrances.

34. How will arrival and dismissal be handled during inclement weather to maintain social distancing.

Students enter and exit the same way.

35. What are the other districts in the state doing in September?

Districts are implementing several different models of instruction.

36. Could remote learning be an option?

All students have been offered a Full Time Remote Instruction option.

37. The document states that all Professional Development, Faculty Meetings, Grade Level meets MUST be virtual. What does that mean? Is this with staff in school or at home? If at home what time?

District PD is the same time as always, as staff members must not gather in large groups, as to limit any chance of exposure. The health and safety of staff is the District's top priority!

38. What will the first three days of school look like? The document states that PD will be recorded so staff can watch. Are staff watching at school or home? When?

Staff members will be in school preparing their classrooms. The trainings that are usually held In-Person the first three (3) days will be held virtually, as not to gather staff in large groups.

The goal as stated in the document is to maintain staff and students in COHORTS.

39. Are all Elementary Special Areas going to the classroom (Art, Music, Computers, Science-Lab and Library meeting with students? In addition, Special Area teachers are coming into contact with many more students than classroom teachers. (ex. 30 students x up to 7 classes daily)

That is correct. The teacher will wear a face covering and face shield, and all students will have a Plexiglas shield in front of them.

40. How will teachers be scheduled for their lunches and preps?

The Building Principals have already created schedules for teachers lunches and preps as they always do! Teachers should not be gathering during lunch as they must maintain their cohorts as to limit exposure.

41. How will Phys. Ed. Meet.? If it cannot be held outside what will happen?

The Cafeteria, all purpose rooms, library, computer labs, gymnasiums, etc... will be utilized when this occurs.

All Principals created ZONES for Outside gym. All Principals also created space for indoor gym during inclement weather.

All Building Plans have been created by Building Administrators.

42. What will happen if Recess cannot be held outside?

Students will have “Free” time in their classrooms, at the discretion of their classroom teacher.

43. How will emergency drills and lockdowns be handled?

As stated in the plan, drills will be table top exercises.

44. Students often share supplies such as books, labs, sports equip.etc. How will we handle that?

Books must be put aside for 3-4 days prior to sharing.

Athletics has purchased equipment to clean equipment, as sports teams have been practicing all summer, as per the NJSIAA Guidelines.

45. Will the district be purchasing a “bin” for each student? Will enough supplies be ordered so that students do not need to share?

Items may be purchased through the building Principal.

46. Are students allowed to use hallway lockers or do they have to carry all of their “stuff” with them?

At this time NO Lockers in the District will be utilized at the MS or HS.

47. What about students that go to Vocational School?

OCVTS has notified the District that they will be open 5 days a week. Students will attend as planned.

48. What about staff who have family members who travel for work. Will they have to self-quarantine every time a family member returns home?

Most companies do not permit traveling at this time. However, if a staff member has this issue, they can email me ASAP.

49. Can ESY and summer programs be removed from this packet as the title states it is a Restart and Recovery Plan for September? We would like the document to be as condensed as possible.

NO, It must be reported the NJDOE.

50. Who are the hallway monitors?

All Building Principals created their Hallway Monitor Schedule, as they always do. These schedules are completed. Please speak to your Principal.

51. How are students being dismissed by class?

As stated in the plan, students are being dismissed by bus. Please see the attached plan for more details.

52 . How are LHS/LMS having lunch in the lunchroom in addition to classrooms?

LMS Administrators created a schedule in which some students will be served lunch in the classroom and some students will eat in the cafeteria. Plexiglas dividers were purchased for students to eat in the cafeteria. Tables will be 6 feet apart.

LHS Administrators created a schedule in which all students will eat in the Cafeteria and commons. Plexiglas dividers were purchased allowing 4 students to eat at each table. Tables will be 6 feet apart.

53. Document said classroom teachers and paraprofessionals will contact students in their class every night.

As stated in the plan, Staff members may send a Google Document home and call only those parents who do not respond.

54. Is anyone monitoring safety protocols when outsiders are using the building on off hours?

The Supervisor of Facilities and Director of Security monitor all Facility Usage.

All building are cleaned every night prior to the start of the school day.

55. Who is sanitizing the classrooms in between classes when LHS/LMS are switching classes?

As stated in the plan, building Administrators must create a schedule for custodians, of what classrooms need to be cleaned during the day for those classrooms “switching classes.” Custodians will initial on the door of those classrooms that the cleaning was completed.

56. Can you please highlight any changes when you send a new draft?

I will let staff know the changes that were made to the document.

57. Feeding therapists have to be in very close contact with students.

Feeding therapists will wear a face covering and a face shield.

58. How will in class instruction/schoolwork be completed - using paper or technology?

Students will need to write on paper, using a pencil/pen.

Students should not share writing utensils.

59. How will technology equipment be sanitized?

Wipes will be purchased for such usage.

60. How will gym equipment be cleaned between classes?

See above question that was answered.

61. In the manual staff is to keep a daily Google Classroom. When do we get time to post?

During your **PREP PERIOD.**

62. What constitutes exposure?

A person is considered to have been “exposed” to COVID-19, if they have had “close” contact with a person who tested positive. Close contact is when you have been with the person longer than 10-15 minutes, without social distancing, or if the person coughed or sneezed on you.

For more information go to: www.cdc.com

63. Will students in LMS and LHS travel to specials or classes without supervision?

LMS students are not moving, the teachers are traveling.

LHS students are supervised by Staff, Administration and Security.

64. What if your class does not have a sink?

Refer to previously answered question.

65. What technology should we use in school when the students have all of the technology at home?

The District ordered new Chromebooks.

The District will also be applying for the NJDOE's new grant that will be released next week.

66. Where are the teachers supposed to store student "bins"?

That would be up to the individual teacher.

67. How do teachers do small groups when there is not enough room in the classroom?

Small groups will have to be very small. Teacher may have to take 2 students at a time, as to ensure they are 6 feet apart. The teacher may have to stand while teaching the small group to ensure that he/she is 6 feet apart from the students.

Students and staff must wear face coverings at all times.

Lakewood School District's
"2020"
COVID-19
FULL TIME REMOTE LEARNING PROGRAM



Laura A. Winters
Superintendent of Schools

Moshe Bender, Board President

Ada Gonzalez

Shlomie Stern

Meir Grunhut

Chanina Nakdimen

Heriberto Rodriguez, Vice President

Isaac Zlatkin

Bentzion Treisser

Thea Jackson-Byers

General Counsel Michael I. Inzelbuch, Esquire

On Friday, July 24, 2020, Governor Phil Murphy announced that all New Jersey Public School students would be offered a “**fulltime**” remote learning option.

In order to be eligible for “fulltime” remote learning, a parent/guardian must:

- ◆ Submit a request for “fulltime remote learning to the Superintendent by August 3, 2020.
- ◆ The Superintendent of Schools must approve all requests.
- ◆ All requests will be Board approved.
- ◆ Requests must include, whether your child has an IEP or 504 Plan.
- ◆ Requests must include whether or not your child receives services; such as Speech, OT/PT, 1:1 paraprofessional or Counseling.

The Lakewood School District will:

- ◆ Offer full time Remote Learning students an online curriculum, based on New Jersey state standards.
- ◆ Provide student who receive Special Education and/or Related Services, to the greatest extent possible, if applicable.
- ◆ Monitor and track each student’s attendance on a daily basis.
- ◆ Monitor and track each student’s time on task on a daily basis.
- ◆ Report student data to the New Jersey Department of Education, as requested.

Full Time Remote Learning dates will be as such:

September 4, 2020 through December 23, 2020, unless there is a Health Related School closure in place by the Governor of the State of New Jersey.

Winter Break:

December 24, 2020 to January 3, 2021

Students will Transition Back-to-School

Monday, January 4, 2021, unless there is a Health Related School closure in place by the Governor of the State of New Jersey.

Full Time Remote Learning Students will follow the District Calendar.

Full Time Remote Learning

Students who were approved for full time remote learning must follow the schedule of their assigned school times and days, as students are responsible for the same **days** and **hours** of instructional time, as those students receiving **In-Person Instruction**, as per *The Road Back “Clarifying Expectations Regarding Full time Remote Learning Options for Families in 2020-2021”* supplemental Document released on Friday, July 24, 2020.

Page 2: **Scope and Expectations of Full time Remote Learning:**

“...Like in-person and hybrid programs, full time remote learning must adhere to length of school day requirements pursuant N.J.A.C. 6A:32-8.3, local attendance policies, and any other local policies governing delivery of services to, and district expectations of, students participating in remote programs and their families.

School	Start Time For Students	End Time for Students	Shortened Day
Lakewood High School	7:00 a.m.	1:30 p.m.	11:30 a.m.
Lakewood Middle School	7:00 a.m.	1:30 p.m.	11:30 a.m.
Ella G. Clarke School	7:45 a.m.	2:15 p.m.	12:15 p.m.
Oak Street School	7:45 a.m.	2:15 p.m.	12:15 p.m.
Clifton Avenue Grade School	7:45 a.m.	2:15 p.m.	12:15 p.m.
Spruce Street School	8:30 a.m.	3:00 p.m.	1:00 p.m.
Piner Elementary School	8:30 a.m.	3:00 p.m.	1:00 p.m.
LECC	8:30 a.m.	3:00 p.m.	1:00 p.m.

(A school day may never be less than 4 hours.)

Attendance

A Lakewood School District staff member will monitor student attendance each day.

If your child is sick, and cannot log into the **Remote Learning** program for the day, you must report the attendance via **email**, so that it can be logged into the District's data base system, Realtime:

Email your child's Principal and Director of Guidance (on the same email):

1. **Oscar Orellana, Director of Guidance:**
OOrellana@Lakewoodpiners.org

Principals

1. Deb Long, Lakewood High School Principal
Dlong@Lakewoodpiners.org
2. Rich Goldstein, Lakewood Middle School Principal
RGoldstein@Lakewoodpiners.org
3. Marcy Marshall, Piner Elementary School Principal
MMarshall@Lakewoodpiners.org
4. Deb Mazzeo, Clifton Avenue Grade School Principal
DMazzeo@Lakewoodpiners.org
5. Joe Schroepfer, Oak Street School Principal
JSchroepfer@Lakewoodpiners.org
6. Aleida Salguero, Spruce Street School Principal
ASalguero@Lakewoodpiners.org
7. Heni Mozes, Lakewood Early Childhood Center (LECC, Campus 1 & 3)
HMozes@Lakewoodpiners.org

8. Sara Garfunkel, Lakewood Early Childhood Center (LECC, Campus 2)
SGarfunkel@Lakewoodpiners.org
9. Ebony River, Ella G. Clarke School, Principal
ERivera@Lakewoodpiners.org

If your child's attendance was not reported to the school, and your child did not log into the Remote learning system, the absence will be reported in Realtime as an unexcused absence.

Student Progress

A Lakewood School District staff member will monitor student progress and communicate with parents.

State Reporting

The Lakewood School District will report Full Time Remote Learning student data to the NJDOE, as requested.

Preschool Students – Full time Remote Learning

Videotaped Mini Lessons (Preschool)

A Remote Learning Preschool Teacher will upload ***one***, one **Math** and one **ELA** videotaped lessons every day (5 days a week) by 8: 00 a.m. for all full time remote learning students. (**30 minutes each**).

- Math Moments
- Story Tree (Literacy)

The teacher will hold an Interactive Google Meet lesson **each day** for all students that will be literacy-based for two (2) hours, which will include:

- Morning Meeting
- Literacy Labs
- Gross Motor Skills
- Question and Reflection

Instructional Activities will be posted for students to complete each day.

Preschool – Ready Rosie – *Model Moments*

Ready Rosie Model Moments *videos* will be posted to demonstrate fun, easy activities that families can do at home and on the go to strengthen bonds and build on classroom learning.

Attendance is mandatory.

Students are responsible for the same **days** and **hours** of instructional time, as those students receiving **In-Person Instruction**, as per *The Road Back “Clarifying Expectations Regarding Full time Remote Learning Options for Families in 2020-2021”* supplemental Document released on Friday, July 24, 2020.

Page 2: **Scope and Expectations of Full time Remote Learning:**

“...Like in-person and hybrid programs, full time remote learning must adhere to length of school day requirements pursuant N.J.A.C. 6A:32-8.3, local attendance policies, and any other local policies governing delivery of services to, and district expectations of, students participating in remote programs and their families.

(A school day may never be less than 4 hours.)

Full Time Remote Learning Program Offered K-12:

- ◆ Educere Virtual Online Course Program (K-12).
- ◆ Exclusive “Instant” teacher access to certified teachers in each core subject area, available Monday to Friday from 7:30 a.m. to 7:30 p.m. for live one-on-one virtual instruction.
- ◆ Assistance from a certified ESL teacher.
- ◆ Educere aligns their curriculum to match the Lakewood School District’s curriculum.
- ◆ Daily email communications.

Harassment, Intimidation, and Bullying (HIB)

All students are entitled to an educational environment that is free of Harassment, Intimidation and Bullying.

Any student or parent/guardian that reports a HIB incident during Remote Learning, a HIB Investigation will be conducted, as per Board Policy.

School Nutrition Benefits for Eligible Students

Students in the Lakewood School District who are approved for the full time Remote Learning Program and are eligible for free **lunch** and **breakfast**, may pick up their breakfast and lunch at the Main entrance of their child's school, one (1) hour **after the start** of their child's school, Monday through Friday.

Due to COVID-19, entry into the school is NOT permitted.

School	Start Time For Students	Breakfast/Lunch Pick-Up
Lakewood High School	7:00 a.m.	8:00 a.m. to 9:00 a.m.
Lakewood Middle School	7:00 a.m.	8:00 a.m. to 9:00 a.m.
Ella G. Clarke School	7:45 a.m.	8:45 a.m. to 9:45 a.m.
Oak Street School	7:45 a.m.	8:45 a.m. to 9:45 a.m.
Clifton Avenue Grade School	7:45 a.m.	8:45 a.m. to 9:45 a.m.
Spruce Street School	8:30 a.m.	9:30 a.m. to 10:30 a.m.
Piner Elementary School	8:30 a.m.	9:30 a.m. to 10:30 a.m.
LECC	8:30 a.m.	9:30 a.m. to 10:30 a.m.

Computer Loan Requests

During the 2019-2020 school year, the Lakewood School District “loaned” computers to students by request.

If you are in need of a computer, or do not have internet access, please notify the Director of Technology, James Trischitta at:

(732) 364-2400, extension 7046 or email: Jtrischitta@Lakewoodpiners.org

Addressing the Social-Emotional Needs of Students

The Lakewood School District adopted a Social-Emotional curriculum that will be embedded into the School day, and not be taught in seclusion:

- ◆ Rethink Ed SEL

Rethink Ed SEL Professional Development provides an on-demand training series focused on Social-Emotional-Learning, Equity and Inclusion, and Mental Health for educators.

The series consists of 38 video-based training modules, 5-8 minutes each, discussion guidelines, research library, instructional guides, and links to correlated student lessons.

The videos will also be available to parents!

What is Rethink Ed SEL?

- ◆ Rethink SEL is a K-12 comprehensive solution that promotes well-being, connectedness and success for students and adults.
- ◆ It focuses on the entire school and community to promote healthy and confident students and adults.
- ◆ Technology offers flexibility and cost effectiveness.
- ◆ It develops self-awareness, self-management, responsible decision-making, relationship skills and social awareness.
- ◆ It provides on-demand video training for adult learning.

Rethink Ed SEL

- ◆ Is the first SEL program to address the needs of all learners!
- ◆ It addresses:
 - Discipline problems and aggression.
 - Emotional distress, such as anxiety and depression.
 - Attitudes about self, others and school.
 - Low social and emotional skills
 - Social inequality
 - Inadequate achievement
 - **Parents can access the powerful video-based modules.**
 - **Available in English and Spanish!**

Parents Home Language

All communications will go home to parents in English ***and*** the Parents Home Language.

Full Time Remote Learning Contact – Have Questions?

Parents who have any questions regarding the full time Remote Learning Program may contact Ana Faone at the District Office.

Ms. Faone’s District Cell Phone Number is: (732) 228-2955.

Ms. Faone is bilingual!

Attendance

Attendance will be monitored each day, and truancy charges will be filed, if and when applicable.

Attendance Officers will conduct home visits, upon request, wearing protective gear and utilizing “Social Distance,” safety measures, in order to ensure the health and safety of **ALL District students.**

- ◆ A student is not completing work, as required during Full Time Remote Learning.

DCPP 1-877-652-2873

DCPP, and the Lakewood Police Department, will be called if a child is believed to be in danger, for any reason.

Report Cards and Progress Reports

Classroom Teachers will have access to their students Remote Learning program.

Classroom teachers will provide Semester grades, as per each student's full time Remote Learning reports, which they will have access to throughout fall months.

Classroom teachers are only reporting the grades received from Educere.

All Reports cards will be posted on the Parent Portal.

If your child starts the School Year on Full Time Remote Instruction, and you would like to change to Full Time In-Person Instruction, you will have to wait until the end of the first marking period.

Your child's first day back to In-Person Instruction would be November 16, 2020.

Please submit a written letter of request to Laura A. Winters, Superintendent of Schools: Lwinters@Lakewoodpiners.org

In your request, include:

1. State your Child's Name
2. School
3. Grade
4. Reason for the change of Instruction
5. Date you would like the change to begin (We will need at least a week for Transportation to begin.)

If your child starts the year with In-person instruction, and you would like to receive **full time Remote Learning**, you can request a “***2020 Full time Remote Learning Request Form***” from the Superintendent.

Laura A. Winters, Superintendent of Schools:

LWinters@Lakewoodpiners.org

Full Time Remote Learning Request Form (Google Form)**<https://forms.gle/ZVLkdvqL1DFnDD7F8>**

On Friday, July 24, 2020, Governor Phil Murphy announced that all New Jersey Public School students would be offered a “full time” remote learning option.

In order to be eligible for “full time” remote learning, a parent/guardian must:

- Submit a request for “full time remote learning to the Superintendent by August 3, 2020.
- The Superintendent must approve all requests.
- Requests must include, whether your child has an IEP or 504 Plan.
Request must include, whether your child receives services; such as Speech, OT/PT, 1:1 paraprofessional or Counseling.

The Lakewood School District will:

- Offer full time Remote Learning students an online curriculum, based on New Jersey state standards.
- Special Education/Related Services, to the greatest extent possible, if applicable.
- Monitor and track each student’s attendance on a daily basis.
- Monitor and track each student’s time on task on a daily basis.
- Report student data to the New Jersey Department of Education, as requested

Full time remote learning via an online virtual curriculum, will take place from September 4, 2020, and continue through December 23, 2020.

Students will follow the District calendar.

Students will transition to In-Person Instruction after Winter Break on Monday, January 4, 2021, unless there is a Health Related school closure at that time.

Laura A. Winters, Superintendent of Schools

My email address is:

Your answer

My Child's Last Name is:

Your answer

My Child's first name is:

Your answer

My Child's School ID Number is:

Your answer

My Child attends the following School:

Lakewood Early Childhood Center (LECC)

Piner Elementary School

Spruce Street School

Oak Street School

Clifton Avenue Grade School

Ella G. Clarke School

Lakewood Middle School

Lakewood High School

In September of 2020, my child will be in:

Preschool

First Grade

Second Grade

Third Grade

Fourth Grade

Fifth Grade

Sixth Grade

Seventh Grade

Eighth Grade

9th Grade

10th Grade

11th Grade

12th Grade

I will pick-up my child's breakfast and lunch from his/her assigned school each day.

Yes

No

My child has:

504 Plan

IEP

None of the above.

My child receives the following Services:

Occupational Therapy (OT)

Physical Therapy (PT)

Speech

Counseling

Intervention

Personal Paraprofessional

None of the Above

I acknowledge that my child must log onto the online Program every day unless he/she is sick. Attendance on the Remote Learning Program counts each day, and will be tracked to monitor student attendance. *

I read and fully understand

I do not understand

I acknowledge that my child must work on the Remote Learning program, 5 days a week, across all content areas, during the scheduled time of his/her assigned school from September 4, 2020 to December 23, 2020, and follow the Lakewood Public School calendar. *

I read and fully understand.

I do not understand

I acknowledge that my child will return to In-Person Instruction on Monday, January 4, 2020, unless there is a Health Related School Closure at that time. *

I read and fully understand.
I do not understand.

If you have any questions regarding Full Time Remote Learning, you can call Ana Faone at (732) 228-2955

Your answer

I acknowledge that I have read the 2020-2021 Full Time Remote Learning Procedures.

I acknowledge and understand.
I do not understand

The name of the Parent/Guardian who completed this form:

Your answer

Community Resources

Community Ambassadors

1563 Old Freehold Road, Toms River
Juan and Mary Guarin at (732) 349-1550, Extension 339
<https://www.communityambassadorsnj.org/>

Food Pantry Hours:

Saturday: 11 a.m. -12 p.m.

Sunday: 5:00 p.m. – 6: 00 p.m.

Wednesday: 6:00 p.m. – 7:00 p.m.

Thursday: 1:00 p.m. – 2:00 p.m.

Additional hours can be made upon request.

Voz Latina

Alejandra Morales
Casa de la Tia
206b Main Street

Calvary Lighthouse Church - House of Blessing

1133 East County Line Road, Lakewood
For more information, call (732) 924-1541
Yvonne Marti De Daniels
Days of operation: Monday, Tuesday and Wednesday from 11:00 a.m. to 1:00 p.m.

COVID-19 Testing

Immigrants without legal status, who do not have a state driver’s license, can visit a **Federally Qualified Health Center**, which provides health care to people without insurance and immigration status, for a free COVID-19 test.

Call the center ahead of time for availability and instructions on what documents to bring to receive a test!

Ocean County Health Centers:

Chemed 1771 Madison Avenue (Route 9) 732-364-2144

Ocean Health Initiatives Second Street 732-363-6655

COVID-19 Testing is also being conducted at **Ocean County College**.

Each person seeking a test has to be registered, have a doctor’s prescription, and provide proof of residency.

The Testing site is open from 9:00 a.m. to 3:00 p.m. Monday through Friday.

Ocean County College – 1 College Drive, Toms River

For more information go to: www.ochd.org

Financial Assistance

The United Way located in Wall Twp. can help with rent and utilities through the Community Economic Relief Fund [877-652-1148](tel:877-652-1148)

Mental Health Support Services for Children up to age 21

PESS - Hospital Emergency Service for Psychiatric Assessment for people experiencing thoughts of harm to self or others. - [732-886-4474](tel:732-886-4474)

Performcare - For immediate crisis assistance from Mobile Response or for non-crisis mental health support please continue to contact Performcare for assessment and assistance [877-652-7624](tel:877-652-7624)

Crisis Text Line - Text "NJ" to 741741

Second Floor Youth Helpline - [888-222-2228](tel:888-222-2228)

Mental Health Support Services for Adults

Family Helpline for Parents and Caregivers experiencing stress [800-843-5437](tel:800-843-5437)

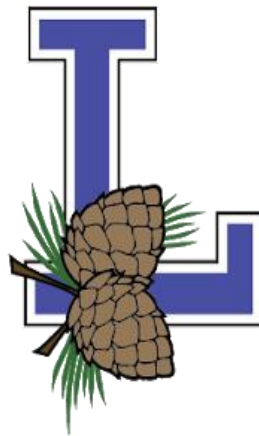
Domestic Violence Hotline - [800-572-7233](tel:800-572-7233)

Mental Health Hotline for children and adults for immediate mental health support and referrals - [866-202-4357](tel:866-202-4357)

BACK TO SCHOOL



Special Education COVID-19 Compliant Strategies



Lakewood Public Schools

2020 - 2021

- Special Education COVID-19 Compliant Strategies -

COVID-19-related circumstances	Possible Solutions/ Strategies	Resources
Students wonder what Covid-19 is and are confused by information they are hearing	Access and break down information into student friendly language	COVID-19 Information By and For People with Disabilities
	Talking with children about Coronavirus Disease - information for parents, school staff and others working with children	Talking with children about Coronavirus Disease 2019
	Give students access to age appropriate informational videos to explain Coronavirus and clear up any misconceptions they may have	<p>What is a coronavirus? - Elizabeth Cox Ted ED https://www.youtube.com/watch?reload=9&v=D9tTi-CDjDU</p> <p>Kid friendly explanation video from Brain-Pop.</p> <p>Coronavirus</p> <p>In Spanish: Coronavirus</p>
	Give elementary aged children access to information on their level and correct any misconceptions	How to Talk to Your Kids About Coronavirus ...

COVID-19-related circumstances	Possible Solutions/ Strategies	Resources
Students are anxious about catching COVID-19	Give students access to/share information with students to learn how to take extra precautions	People with Disabilities COVID-19
	Video explaining what precautions are needed	The Coronavirus Explained & What You Should Do
	Video explaining how to stop the spread of germs	CDC - Stop the Spread of Germs
	Why do we wear masks?	We Wear Masks - A Social Story about the coronavirus
	How to wash your hands to stop the spread of viruses	CDC - Hand washing tips
Students have trouble adapting to new protocols due to COVID-19	Use social behavior stories to redirect inappropriate behavior or strengthen positive behaviors	Printable and customizable social behavior stories. Social Stories in Special Education - Watson Institute
Students have anxiety about returning to school	Use social stories or felt boards to calm students and help ease them back into the school year	Social Stories for Young and Old on Covid 19
Students struggle to readapt to a rigid schedule after many months of remote learning	Give students the resources to create a personal schedule with expectations	Schedule MS:HS.xlsx school-weekly-schedule-template-in-word-format.doc

COVID-19-related circumstances	Possible Solutions/ Strategies	Resources
Students have trouble readapting to the classroom/schedule after many months of remote learning.	Resources to build a customizable VISUAL schedule for students.	Autism Resources / Visual Schedules
Students have difficulty wearing masks due to sensory/other issues	Modeling comfort and safety, inviting the experience, and provision of proprioceptive input	Printable Poster https://med.umich.edu/mot/t/thrive/tips-for-helping-kids-wear-masks Helping your child wear a mask with play & sensory strategies Expert Columns: COVID-19: Teaching a Child with Autism How to Wear a Mask or Face Covering
	“Wear a Mask” song for children	Wear A Mask Song For Kids Mask Around Me By Drs Bop 'n Pop
	Teaching Children to wear a mask video	Teaching children to wear a mask
Students may have issues with personal space/not sharing items	Model appropriate behavior Free apps	Tips Teaching Personal Space to Children With Disabilities Apps for Students With Special Needs—As School Buildings Shutter

COVID-19-related circumstances	Possible Solutions/ Strategies	Resources
Students have experienced the loss of a family member due to Covid-19	Apart from reporting to the guidance counselor, teachers can use this valuable information	Helping Children Process Grief & Loss During COVID-19 Grief and Loss
Students/parents who struggle to access Google classroom in the event of quarantine or remote learning	Give students and parents access to a step-by-step guide on how to login to Google Classroom	How do I sign in to Google Classroom?
Students return to online/remote learning	Tips to Help at home	WorryWiseKids.org Home
Questions about IEP implementation for teachers and parents	Resources	Special Education, IEPs, and Coronavirus: FAQs

Violation	Consequence
Arson	10-day suspension and automatic recommendation to the Board of Education for a Discipline Review Hearing.
Assault	Automatic 4-day suspension
Assault, Battery, Harassment of School Personnel	10-day suspension and automatic recommendation to the Board of Education for a Discipline Review Hearing.
Being under the influence of an illegal substance, including alcohol	3-day suspension and removal from all extracurricular activities
Cheating	Automatic failure of the test in question and after school detention
Damaging school property	3-day suspension and cost of restoring property
Lost/Missing Textbooks/Library Books	Responsible for the cost of replacing the book
Defiance of Authority/Insubordination	2-day suspension
Disruption of school time	2-day suspension
Extortion	4-day suspension
Fighting	Automatic 3-day suspension of ALL parties involved
Food fight/inciting a riot	4-day suspension
Forgery	2-day suspension
Gambling	3-day suspension
Leaving campus without permission	2-day suspension
Littering	After school detention and cleanup detail
Possession or sale of illegal substances, weapons, or explosive devices	10 day suspension and automatic recommendation to the Board of Education for a Discipline Review hearing.
Pulling the Fire Alarm	4-day suspension
Racial/Religious slurs	10-day suspension
Repeated Violation of Dress Code	1-day suspension
Sexual harassment, intimidation	3-day suspension and an apology
Bullying	3-day suspension and an apology
Smoking, includes e-cigarettes	3-day suspension
Theft	3-day suspension
Retaliation/False Allegation for reporting harassment, intimidation or bullying	3-day suspension
Electronics	1 st offense – Electronics confiscated , student may retrieve at the end of the day, parent/guardian notified

	<p>2nd offense – Electronics confiscated, parent/guardian may retrieve from an administrator at the end of the day</p> <p>3rd offense – Students in K-8 receive detention/students in grades 9-12 receive in-school suspension. Electronics confiscated, parent/guardian may retrieve from an administrator at the end of the day</p>
Dress Code Violation	<p>1st Offense – Phone call home, parents/guardian must bring a change of clothes.</p> <p>2nd Offense – Students in K-8 receive detention. Parent/guardian must bring a change of clothes.</p> <p>3rd Offense – Grades K-8, 1-day suspension.</p>
Face Covering Violation	<p>1st Offense – Phone call home. A warning is issued.</p> <p>2nd Offense – Student is removed from the classroom for endangering the health and safety of students and staff. Parent/guardian is called to pick-up their child from school.</p> <p>3 or more Offenses – Student may be placed on Full Time Remote Learning for endangering the health and safety of students and staff.</p> <p>*Does not include students who may have health related issues or individuals with disabilities.</p>
Inappropriate Accessories	<p>1st offense – Accessory will be confiscated , student may retrieve at the end of the day, parent/guardian notified</p> <p>2nd offense – Accessory will be confiscated, parent/guardian may retrieve from an administrator at the end of the day</p> <p>3rd offense – Students in K-8 receive detention/students in grades 9-12 receive in-school suspension. Accessory confiscated, parent/guardian may retrieve from an administrator at the end of the day</p>