



# Lakewood Board of Education

200 Ramsey Avenue, Lakewood, NJ 08701

Main Office: (732) 364-2400 Fax: (732) 905-3687

Laura A. Winters, Superintendent of Schools

Kevin Campbell, Interim Business Administrator

December 4, 2017

Dear Nonpublic School Administrators,

First, I would like to thank all of you who attended the Nonpublic Security Consultation meeting held on Wednesday November 29, 2017.

In an effort to keep the lines of communication open between the Nonpublic Schools and the Lakewood Board of Education , you will find below a brief follow-up/summary for those of you who were in attendance or unable to make the meeting:

## The Procurement Process:

### Equipment Only:

- Procure security items with state contract vendors; please see website provided below of NJ state contract
  - <http://www.state.nj.us/treasury/purchase/>
- **10% below state contract:** The board of education solicits and receives at least three quotations on materials, supplies or equipment for which a State contract has been issued pursuant to N.J.S.18A:18A-10, and the lowest responsible quotation is at least 10% less than the price the board would be charged for the **identical** materials, supplies or equipment, in the same quantities, under the State contract.
- NJ Cooperative Purchasing Commissions.
  - [www.cdwg.com/mresc](http://www.cdwg.com/mresc)
  - [www.grainger.com](http://www.grainger.com)

### Equipment and installation:

- **State contracted vendors:** Choose a vendor from the State contracted vendor website or NJ Cooperative purchasing commission website with a fixed price per item and installation. (see examples below)  
<http://www.state.nj.us/treasury/purchase/>
- NJ Cooperative Purchasing Commissions.
  - [www.cdwg.com/mresc](http://www.cdwg.com/mresc)
  - [www.grainger.com](http://www.grainger.com)

**Bidding Process;** Based on your security survey submitted, a technology hardware and installation bid is created.



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### New for this year;

The Lakewood Board of Education Director of Technology, Mr. James Trischitta (or a designated representative from the BOE Technology department) will conduct a pre -bid walk through with the vendors interested in bidding on your school's project, to evaluate your school's needs. An exact description will be discussed ensuring your anticipated project's success.

A survey schedule is included in the bid advertisement and bid packet.

- A security bid for security supplies and installation will be advertised for solicitation on December 7, 2017 with an anticipated opening date of January 3.
  - The schools included in this bid were sent confirmation of information with their bid specifications on Monday, November 25, 2017.
  - The bid will be awarded on a school by school basis to the lowest bidder.
  - State Monitor, David Shafter explained how the bidding process will be based on item cost lines, and labor cost line, so the district can make the most of your money!
  - More information will be distributed to the individual schools included in this bid once the bid is awarded.

**Schools that have not yet provided technical specifications** will be included in a subsequent bid, subject to the receipt of the technical specifications by the district by December 6, 2017.

**Any vendor that would like to bid can request a bid packet from Mrs. Diane Piasentini - the BOE Purchasing Manager, [dpiasentini@lakewoodpiners.org](mailto:dpiasentini@lakewoodpiners.org) and CC: Superintendent Laura Winters, [lwinters@lakewoodpiners.org](mailto:lwinters@lakewoodpiners.org)**

As of November 30, 2017, all Security grant questions, requests and concerns must be sent to Mr. J. Trischitta, [jtrischitta@lakewoodpiners.org](mailto:jtrischitta@lakewoodpiners.org) and CC: to Superintendent Laura Winters [lwinters@lakewoodpiners.org](mailto:lwinters@lakewoodpiners.org)

Special Thanks to: To Board of Education Members, State Monitor David Shafter, General Counsel Michal Inzelbuch, Esquire , as well as District Administration for their participation in the Nonpublic Consultation meeting!



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If you have any questions, or need further clarification, please feel free to call my office at 732-905-3633.

Respectfully,

*Laura A. Winters*

Laura A. Winters  
Superintendent of Schools

cc:

Kevin Campbell, Interim Business Administrator  
Robert Finger, Interim Assistant Business Administrator  
Mike Azzara, Lead State Monitor  
David Shafter, State Monitor  
General Counsel Michael I. Inzelbuch, Esquire  
Diane Piasentini, Purchasing Agent  
Jim Trishitta, IT Director  
Sara Garfunkel, Supervisor